

**MEMORANDUM OF UNDERSTANDING**  
Between  
**THE WEST VIRGINIA DIVISION OF NATURAL RESOURCES**  
**LAW ENFORCEMENT SECTION**  
And  
**THE UNITED STATES POWER SQUADRONS**

**Whereas**, the Law Enforcement Section of the West Virginia Division of Natural Resources (hereafter referred to as DNR) is the primary law enforcement, search and rescue, and state boating education agency in West Virginia.

**Whereas**, the United States Power Squadrons (hereafter referred to as USPS) is the leading volunteer boating education organization in the United States.

**Whereas**, both organizations have as one of their primary missions the promotion of safe boating and the prevention of boating accidents.

**Whereas**, the State Boating Law Administrator and the Commander of District 7 of USPS are determined to improve communications between these two organizations and make boating safer in West Virginia.

Now, therefore, the two parties agree as follows:

**1. USPS HAS THE FOLLOWING RESPONSIBILITIES:**

- A. Schedule and administer public boating safety education courses in the state through the USPS administrative structure.
- B. Continue to conduct and administer the public boating safety education courses in accordance with the National Association of State Boating Law Administrators (NASBLA) guidelines and course requirements.
- C. Use state pamphlets covering West Virginia boating laws in the conduct of USPS NASBLA-approved courses.
- D. Request participation of DNR Officers in the conduct of classes covering state boating regulations and laws.
- E. Provide DNR with information on the date, time, and location of public boating safety education courses. Provide the name and telephone number of a contact person.
- F. Provide each student who successfully completes the USPS NASBLA-approved course with a USPS Certificate of Completion that bears the NASBLA logo and the words "This course approved by the National Association of State Boating Law Administrators."
- G. Document that state-specific information was taught and a DNR-supplied examination was administered by stamping the USPS course-completion certificate with a state-supplied rubber stamp.
- H. Provide a principal USPS point of contact to work directly with the State Boating Law Administrator, or designated representative, in the execution of this program.

**2. DNR HAS THE FOLLOWING RESPONSIBILITIES:**

- A. Recognize successful completion of the USPS NASBLA-approved courses as meeting state boating education requirements.
- B. Provide up to 10 examination questions on state-specific laws and regulations.
- C. Provide state pamphlets and other materials for each student attending the NASBLA-approved USPS courses.
- D. Provide rubber stamps to instructors for use on existing USPS student certificates indicating coverage of state-specific material.
- E. Provide a listing of DNR personnel available to make presentations at boating safety education courses.
- F. Provide initial orientation workshops to all USPS instructors covering West Virginia boating laws and regulations.
- G. Provide USPS instructors periodic updates on changes in West Virginia boating laws and regulations.

**3. MUTUAL RESPONSIBILITIES:**

- A. Any amendments made to this understanding must be with the written consent of both parties.
- B. The effective date of this understanding is July \_\_\_\_, 1998, and it may be terminated by either party upon a 30-day written notice. It is agreed between the parties that this memorandum and its attachments represent the complete agreement between the parties.
- C. In carrying out the terms of this memorandum, there shall be no discrimination against any person because of sex, race, color, creed, national origin, or disability.

**IN WITNESS WHEREOF**, The said parties have herewith set their hands and seals as of the day and year first above written.

For the United States Power Squadrons:

c/c Arthur H. Farr  
Chief Commander

24 Sept. 1998  
Date

For the State of West Virginia:

St. Col. W.B. Daniel  
State Boating Law Administrator

July 8, 1998  
Date