

DISTRICT 31 FALL CONFERENCE
Wyndham Hotel
Oklahoma City, OK
25-26 October 2013

FALL CONFERENCE MINUTES

ATTENDEES:

D/C Danny Goss, JN, D/LT/C Pete Zurhorst, AP, D/Lt/C James Sweeten, SN, D/Lt/C Marilyn Goss, P, D/Lt/C Dave McGhee, C/C Representative V/C Jean Hamilton, SN, P/D/C Denise Winn, P, P/D/C Larry Stout, JN, P/D/C Tom Unger, SN, P/D/C Bill Miller, P, Stf/C Margaret Miller, S, D/Lt/C Sandra Stratton, S, JN, Lt/C Stephen Bryant, JN, D/Lt Linda Zurhorst, S, Cdr Susie Holden, P, Cdr Bob Hlubin, S, Lt/C Jim Young, S, Lt/C Michelle Young, S, P/C Laurie Hestand, P, Irv Dodson, Pat Gant, D/Lt/C Dana Tischer, P, SN, P/C Susan Unger, N, D/Lt/C Mary Ann Stout, S, P/C Mike Ellis, S, Debbie Sweeten, S, Lt/C Ronald Huff, P, Stf/C Susan Albertson, S, and R/C Bruce Albertson, SN.

Meeting was called to order by D/C Goss at 0900.

Invocation was given by P/D/C Larry Stout.

Pledge of Allegiance was led by Lt/C Dodson.

Verification of a Quorum was given by D/Lt/C Marilyn Goss.

Motion for approval of Spring, 2013 Conference Minutes as posted on the District Website was made D/C Danny Goss and seconded by D/Lt/C Laurie Hestand, motion carried.

Cdr Bob Hlubin welcomed everyone to the 2013 Conference and Change of Watch.

Cdr Danny Goss introduced and welcomed C/C Representative V/C Jean Hamilton, SN, and turned the floor over to her. V/C Hamilton stated she was happy to be here and would present C/C John Alter's, SN presentation later this evening.

Bridge Officer Reports - District Executive Officer, D/Lt/C Pete Zurhorst, AP, asked for the following reports:

Homeland Security

D/Lt/C Dana Tischer, P

When you travel internationally it has always been a good practice to make copies of your passport, identification, any credit cards (front and back), plus anything of value you carry for you and your family. You never know when terror or thieves will strike as they are clever and patiently wait for the opportunity to strike innocent victims like you and me. I highly suggest you take a moment to make a copy of what you carry in your wallets, purses, and laptop cases, etc. and place in a safe location. You could easily become a thief's next victim.

Recently a family member's purse was grabbed from her vehicle while she was at a gas station when her passenger got out to get some coffee and did not lock her door. Luckily there were several witnesses and the getaway vehicle was captured on video. The police have been provided footage and a list of the purse contents.

Thieves are those you would never suspect and are closer than you think, always watching and waiting for an opportunity and quick getaway. Gas stations are the worst and easy targets as we are thinking about the pump, how long till I am done, back on the road, etc., with all those thoughts in mind - who is watching the car when you or a passenger step up to the window or register to buy a drink or snack for the road.....?

Be safe and keep a watch full eye on your surroundings, along with those around you; look them directly in the eye to let them know you are aware they are there. A simple acknowledgement could deter a potential problem or simply make someone's day!

Safety Officer - No report available.

Vacant

Public Relations

P/D/C Larry Stout, JN

Since the last conference new releases were sent to various papers in the areas of the district squadrons primarily promoting National Safe Boating Week.

At D/C Danny Goss’s suggestion, FOX14, KOAMTV (Pittsburg, KS/Joplin, MO) was nominated by D31 for the National Ship’s Bell Award for their efforts to promote safe boating. The station did an outstanding video production of the ABC On-The-Water training that was shown on their 5pm, 6pm and 10pm news broadcasts for KOAM TV and FOX14 at 9pm; plus, they continue to have it accessible online at YouTube.

An article was published in THE DAYMARK with suggestions for running a successful America’s Boating Course. The USPS PR committee was the source for the information.

Did You Know? Is a new column that has been in the last two issues of the USPS’s ENSIGN. It is written by Larry Stout in the Grand Lake squadron. The column also appears weekly in THE CHRONICLE of Grand Lake, a Grand Lake newspaper with the logo of USPS.

The most recent issue of the ENSIGN has a pictorial display of the Grand Lake Squadron learning how to determine what makes a healthy creek. The tour was conducted by the Oklahoma Conservation Commission through its Blue Thumb Water Quality Education Program.

Vessel Safety Examiners

D/Lt/C Laurie Hestand, P

This year VSC’s were down from last year. In 2012 our District examiners completed 276, while this year we are currently at 178. In addition, we lost a few Examiners, from 22 to 17. We still have a couple months to go to close out the year, so we can still get out there and find some boat owners that are willing to have their vessel checked. Below are the numbers by Squadron and VE:

D31	Examiner	# of Inspects	# Inspects Passed	Last Check Date
BL USPS	Robert Baureis	0	0	11/09/2010
BL USPS	Byron Lake	6	4	06/15/2013
BL USPS	Len Oswald	7	2	06/15/2013
BL USPS	Dale Rice	1	1	07/29/2013
BL USPS	Tom Unger	11	6	07/12/2013
BL USPS	TOTALS	25	13	
GL USPS	Donald J Chalupnik	9	9	06/08/2013
GL USPS	Joseph C. Ekaitis	21	13	08/30/2013
GL USPS	Roger J. Endo	0	0	07/28/2012
GL USPS	Robert D. Hunt	0	0	08/13/2012
GL USPS	James A. McNabb	8	7	06/15/2013
GL USPS	William A. Miller	21	14	06/22/2013
GL USPS	James W. Reynolds	9	8	08/30/2013
GL USPS	Jay A. Spicer	40	37	07/27/2013
GL USPS	TOTALS	108	88	
OKC USPS	Laurie A. Hestand	18	17	08/03/2013
OKC USPS	Dana L. Tischer	16	16	05/18/2013
OKC USPS	Michelle M. Young	6	6	08/03/2013
OKC USPS	James D. Young	5	5	08/03/2013
OKC USPS	TOTALS	45	44	
D31 USPS	TOTAL EXAMINERS	# of Inspects	# Inspects Passed	
	17	178	145	

Coast Guard to Emphasize Life Jacket Wear - A key outcome of the Coast Guard's Recreational Boating Safety program is to reduce loss of life on the water. A major component of that program is to reduce loss of life on the water. Another major component of that program is to convince boaters to wear their life jackets while on the water. Various media campaigns have been utilized in the past without a major shift in the desired outcome.

- A Vessel Safety Check (VSC) provides the vessel examiner an opportunity to educate the boater on the value and importance of life jacket wear. During the VSC, the criteria for selecting sizing and inspection of life jackets is reviewed and demonstrated to the boater.
- Public education courses are another venue to demonstrate the variety of life jackets available. Of paramount interest is the inflatable life jacket which offers the boater a comfortable and reliable life saving option.
- Public affairs activities, such as safety exhibits at boat shows, provide another venue to illustrate to the public the variety of life jackets available in the market place.

The Coast Guard's [Office of Auxiliary and Boating Safety](#) firmly believes that our Vessel Examiners (VE's) public educators and public affairs representatives should be role models for life jacket wear and are encouraging them to wear their inflatable life jackets during vessel safety checks, public education classes, and public affair events. As an incentive for demonstrating the "right behavior" on and around the water, inflatable life jackets branded with the "Wear It" logo will be made available (on a loaner basis) to each Flotilla and Squadron.

- Inflatable Life Jackets have been distributed to local units of both US Coast Guard Flotillas and USPS Squadrons which will be responsible for the custody, maintenance and utilization of this equipment and annual reporting of the local inventory through respective chain of command to the Office of Auxiliary and Boating Safety, Program Operations Branch (CG-54222). The expectation is that they will be leveraged to provide the maximum possible exposure to support the wearing of life jackets.

The 2013 Life Jacket Accountability is still required by the USCG. All Squadron VSE Chairman are required to send in their reports to the National VSE Chairman, Lee Chase. He is accepting 2013 reports at any time and hope to get 100% accountability by Nov 15, 2013. Please help me out here. Go to the USPS webpage and click on VSC Home page and download the VSC-5 form, it is available in [pdf](#) or [doc](#) versions.

Note: The pdf form is a fillable form and takes a minute to load and then you can just type in your information. When you save the pdf to your Windows computer, browse to the file and right click it and pick 'send to' and then 'mail recipient.' It should open your mail program and you can mail it direct to Stf/C Lee R. Chasse at the email chasselr@comcast.net

THE MAKEUP OF A HIN (EXCERPTS FORM BOATSAFE.COM AND HININVALID.COM)

Some current requirements for a valid HIN are as follows:

- It must contain 12 uninterrupted digits comprised of English alphabet letters and Arabic numerals.
- ***The letters I, O, and Q are prohibited from use within the manufacturer's serial number portion of the HIN (digits 4-8).***
- The first three digits must represent a valid Manufacturers' Identification Code (MIC) issued by the United States Coast Guard (USCG).
- The last four digits must comprise a proper dating code sequence containing the month and year of production as well as the model year of the boat.
- A two-letter country code may be installed to the left of the HIN and separated by a hyphen. ***(ed. Note: This makes the HIN 14 characters.)***

Special considerations if third letter of a HIN is a "Z".

When the third digit of a HIN is a "Z," this indicates that the HIN has been state-issued or "re-tagged." In these cases, the "Z" will be preceded by the issuing state's abbreviation (e.g. "NYZ" or "FLZ"). There are a few ways this can happen. It could have been a homemade boat and its builder requested that a HIN be issued by the state; this is completely legal and correct. Such a HIN may also indicate that the vessel had been sold as "salvage" and part or most of it was refurbished and presented as a "home built" or "custom made" boat. It may not look home made, but this too is legal within certain guidelines. The important thing is that you are advised of this before you buy the vessel so you can ask any questions you may have about its history and how it came to be re-tagged. Keep up the good work and thanks for being a Valuable VSC Examiner!

Environmental

D/Lt/C Linda Zurhorst

Beaver Lake Squadron– No report submitted

Grand Lake Squadron – Cdr Holden stated they had participated in the Grand Lake Spring Shoreline Cleanup and on June 22 with 18 members and filled up 6 rollout containers.

Norman Squadron – No report submitted

OKC Squadron – Lt/C Karen Roeseler, SN, coordinated our annual Lake Hefner Cleanup on April 20, with 8 members participating in both shoe and on-the-water cleanup. There was more than a pickup load of debris. Immediately following cleanup chores Lt/C Ron Huff provided grilled hot dogs with fixings to all workers.

Squadron Development

Vacant

Legislative

Vacant

Cooperative Charting

Vacant

D-31 Squadron Report

Beaver Lake Squadron – No Commander's Report submitted

Cdr Mike McCauley, P

Grand Lakes -

Cdr Susie Holden S

Courses:	# of Stdnts	# Passed	Dates
Seamanship	9	9	April and November 2
Piloting	2	Self Study	
Weather	3	3	Nov. 12
Current Membership	Act	Add'l Act	Act W/Fam
	31	42	42
			Life
			2
			TOTAL
			120

Delegates to this meeting:

Names: Rank and Grade Names: Rank and Grade

1. Cdr Susie Holden, P 3. Lt. Mary Ann Stout, S 5. Stf/C Peggy Miller, S
 2. P/D/C Larry Stout, JN 4. P/D/C Denise Winn, P 6.. P/D/C Bill Miller, P

Meetings	Number	App. Average Attendance	Dinner
Social/Business	6	40	yes
Executive	6	18	no

Educational Classes:	Course	# of Stdnts	# Completed	Planned	Dates
	Instructor Dev	4	4		Jan 13
Special:	Instructor Re-Cert	1	1		Jan 13
	Marine Electronics	7	7		Feb 13
Advanced Grades:					
ABC3	ABC3	19	19		Mar/June/Oct
Elective:	Cruise Planning	9	9		July 13

Outstanding Squadron Accomplishments During This Reporting Period:

Squadron had Flag Day Boat Parade, July 4th Boat Parade, Pelican Festival Booth and Parade, Weiner Roast, Ice Cream Social, Raft Ups

Squadron & District Chapman Award Recipient – P/D/C Larry Stout, JN

Meetings Attended: Governing Board – NO USPS Annual Meeting – NO

Norman Squadron – No Commander's Report submitted.

Cdr Janie Davis, S

P/C Ellis stated P/R/C Steve Johnson contacted him and asked that he provide the following information:

Norman has 24 active members; Participated in Cast for Kids; Sponsored D21/D31 Fiesta de Boating at Lake Texoma

P/R/C Steve Johnson, and P/R/C Sandra Johnson, P, are working on the Norman Squadron By-Laws and should be ready soon; He was also asked to report that Steve and Sandy are now Safety Vessel Examiners and have completed 23 Safety Vessel Inspections; P/C Ellis was asked about the Norman 2013 COW and he stated he was not aware of having one.

OKC Squadron

Cdr Bob Hlubin, S

Boating Courses:	# of Students Enrolled	# of Students Passed	Dates
ABC3	13	11-Passed, 2 dropped	2/7- 3/7/2013
Cruise Planning	11	11	05/07/13
Seamanship	5		ongoing
Current Membership	Act	Add'l Act	Act W/Fam
	43	14	12
			Life
			4
			Life W/Fam
			2
			TOTAL
			75

Delegates to this meeting: Number 4

Names: Rank and Grade

Names:

Rank and Grade

1. James Young Lt/C, S 3. D/Lt/C Dana Tischer D/Lt/C, P
 2. Michelle Young Lt/C, S 4. P/C Laurie Hestand D/Lt/C, P

Meetings	Number	App. Average Attendance	Dinner
Business/Executive	11	18	3
Social	12	30	Yes

Outstanding Squadron Accomplishments During This Reporting Period:

Friends of Lake Hefner Cleanup, OETA Telethons, Chili Cook-off, P/C Clam Chowder, Ice Cream Social, Squadron Rendezvous and Raft Up, Crab Boil, Wine-N-Cheese, Christmas Connection Donations, 8 members attended Governing Board.

Meetings Attended: Governing Board – NO USPS Annual Meeting – NO

Educational Classes:	Course	# Stdnts	# Completed	Planned	Dates
Special:	Instructor Dev			Y	2014
	Instructor Recert			Y	2014
Advanced Grades:	ABC			Y	02/2014

	Senior Navigation	3	Ongoing	Y	
Elective:	Engine Maint			Y	2014

Squadron Commander Activities: Participates in all Squadron Activities and attended the educational courses promoting the Squadron.

Squadron Event Calendar before Next District Conference:

Wine and Cheese, Christmas Party, Squadron COW, Chili Cookoff, and OETA.

District Educational Officer

D/Lt/C Jim Sweeten, JN

Education Achievement Award Data 2012 - 2013.

	BL 7/1/12 to 6/28/13	OKC 7/1/12 to 6/28/13	N 7/1/12 to 6/28/13	GL 7/1/12 to 6/28/13	Total Classes 7/1/12 to 6/28/13
Seaman	0	0	0	10	10
Pilot	4	0	0	2	6
Advanced Pilot	0	0	0	0	0
JN	0	0	0	0	0
JN Sight Folder	0	0	0	0	0
N	0	0	0	1	1
N Sight Folder	0	0	0	0	0
SN	0	0	0	0	0
Total Courses	4	0	0	13	17
Cruise Planning	0	7	0	0	7
Engine Maintenance	0	0	0	0	0
Marine Electronics	0	0	0	2	2
Weather	9	0	0	3	12
Instructor Development	0	0	0	4	4
Sail	13	0	0	0	13
Total Electives	22	7	0	9	38
Total Courses & Electives Completed 7/1/12 to 6/30/13	26	7	0	22	55
Score	0.178082	0.046053	0.000000	0.092437	

Formula for Score=((Advanced Courses + Electives)/2)/Active Membership

Act Membership 6/28/13 verified by Nt'l Membership (See Attached)

Beaver Lake	73
Grand Lake	119
Norman	14
Oklahoma City	76
	282

Only Advncd Crs 7 Electives posted on DB2000 during Educational Year established by Ntn'l were counted toward award

Educational Yr July 1, 2012 - June 28, 2013

Data From DB2000 Database

ABC Classes

1-Jul-13			ABC Students					ABC Classes	
Dist.	Sqdn #	Sqdrn	Registration		Examined		Passed	No. of Classes	
			12-13	13-14	12-13	13-14	12-13	12-13	13-14
31	423	BL	0	0	0	0	0	0	0
31	2007	GL	18	0	18	0	18	4	0
31	3835	N	0	0	0	0	0	0	0
31	4005	OKC	18	0	15	0	15	2	0
	4	Totals	36	0	33	0	33	6	0
			12-13	13-14	12-13	13-14	12-13	12-13	13-14

Data Taken From the U.S.P.S Education Department Files

Note: BL also met Ntl's requirement - offered 1 ABC course,

Nobody interested, class did not make.

EDUCATION GRADE DISTRIBUTION

Squadron	No Advanced Grade	Seaman	Pilot	Advanced Pilot	Junior Navigator	Navigator	Senior Navigator	TOTAL
BL	21	13	9	17	6	1	4	71
% of Sqd	29.58%	18.31%	12.68%	23.94%	8.45%	1.41%	5.63%	100.00%
GL	55	27	17	13	5	1	0	118
% of Sqd	46.61%	22.88%	14.41%	11.02%	4.24%	0.85%	0.00%	100.00%
N	1	6	1	3	2	0	0	13
% of Sqd	7.69%	0.461538	0.076923	0.230769	0.153846	0.00%	0.00%	100.00%
OKC	24	12	17	15	4	2	6	80
% of Sqd	30.00%	15.00%	21.25%	18.75%	5.00%	2.50%	7.50%	100.00%
Dst Total	101	58	44	48	17	4	10	282
% of Dst	35.82%	20.57%	15.60%	17.02%	6.03%	1.42%	3.55%	100.00%

Data as of 8/23/2013 From DB2000 Database

CHARLES F. CHAPMAN AWARD

The Charles F. Chapman Award for Excellence in Teaching recognizes outstanding USPS instructors. Once a year, each squadron has the opportunity to nominate one outstanding instructor to its district. The District Educational Officer forms a committee to select one nominee within their district for national judging. In the final judging, the Chapman Award Selection Group of the Instructor Development Committee recognizes the five winners who represent the organization's most effective volunteer instructors. Two individuals were nominated for this year's award; P/D/C Larry Stout, JN-IN of the Grand Lake Squadron and P/C John Nelson, P of the Beaver Lake Squadron. P/D/C Larry Stout has been chosen as District 31's nominee. A panel of 4 past district commanders representing each of the district's squadrons reviewed both of the nominees' recommendations for consideration in the National Award. A formal recognition and award of the District's Certificate will be made at the Fall Conference and Change of Watch in Oklahoma City. The District's recommendation has been submitted to National U.S.P.S. for consideration in the National Award.

PRINCE HENRY AWARD

SQ	Active	Add'l Active	Active w/Family	Sust.	Sust. w/Family	Life	Life w/Family	Life w/Sust	Life & Sust. w/Family	**Junior	**AP/SC	**Student	Total Active	Grand Total
BL	17	22	21	1	0	9	0	3	0	1	0	0	73	74
GL	33	42	42	0	0	2	0	0	0	2	1	0	119	122
N	8	3	3	0	0	0	0	0	0	0	0	0	14	14
OKC	44	14	12	0	0	4	2	0	0	0	0	0	76	76
Totals	102	81	78	1	0	15	2	3	0	3	1	0	282	286

Note: ** Not considered ACTIVE by National

Totals from National:

Total Act	282
Total Jr	3

Total AP/SC	1	Bob Hunt	GL	N/A	2	2	P N Wrtn Exm 12/18/12
Total Stds	0	Total	GL	2			P S Fldr 3/20/12 (Crdt'd 1st yr)
	286	Total BL		0			
		S&PS		0			
		Total N		0			

Membership Data from NT¹LMembership Grades of JN and N Taken From DB2000

No individual obtained the grade of JN this educational year

Note: Neither JN or N have closed book examinations

Award Calculations:

GL 2/119 0.01681 TO: P/C Bob Hunt, N

Bob Hunt GL P/D/C, lives Grove, OK

MEMBERSHIP

SQ	ACTIVE	ADDL	ACT	SUST	SUST	LIFE	LIFE	L & S	L & S	JR	AP/SC	STDNT	TOTAL
	ACT	ACT	W/FAM		W/FAM		W/FAM		W/FAM				
BL	16	21	20	1	0	9	0	3	0	1	0	0	71
GL	31	42	42	0	0	2	0	0	0	2	1	0	120
N	9	5	6	0	0	0	0	0	0	2	0	0	22
OKC	43	14	12	0	0	4	2	0	0	0	0	0	75
Dist.	99	82	80	1	0	15	2	3	0	5	1	0	288
D Total Active	282		282										
D Total Jr	3		5										
D Total AP/SC	1		1										
D Total Stdnt	0		0										

Data Taken From U.S.P.S. Membership Files

District Secretary

D/Lt/C Marilyn Goss, P

- Publications Chairman, P/D/C Winn stated the Fall Issue of the Daymark will be published November 15, 2013.
- Historian Chairman, Stf/C Miller, stated DB 2000 now has capabilities to complete history report send it electronically. You can see it on. <http://usps.org/php/historian/historysearch.php>. However, if your squadron has not sent in a report, your squadron name will not appear in the squadron list. Your paper reports can be seen as well. Go to the web address, <http://www.usps.org/php/hap/>.

The National Information Technology Committee has worked on both these web sites for more than a couple of years. Then for the last three years the National History Committee, now known as the National Heritage and Protocol Committee, scanned all the paper reports. This is for your information and use. Enjoy the information.

- Ensign Correspondent, P/D/C Winn – In the future, sponsoring organization should send District Function info to the Newsletter Org.
- D31 Webmaster, P/D/C Miller, stated the website is up-to-date.
- Roster - P/D/C Miller stated it is only as good as the information entered. Please send changes as required.

Treasurer

D/Lt/C Dave McGhee, SN

USPS DISTRICT 31 BUDGET TRACK FY2012-13 AND PROPOSED FOR YEAR FY2013-14

		12-13 Budget	12-13 Actual	13-14 Proposed	13-14 Proposed
		20-Oct-12	21-Sep-13	28-Mar-13	26-Oct-13
Income	Membership	\$1,500.00	\$1,600.00	\$1,500.00	\$1,550.00
	Spring Conference	\$750.00	\$0.00	\$0.00	\$0.00
	Fall Conference	\$0.00	\$60.14	\$0.00	\$0.00
	Gifts/Donations	\$0.00	\$50.00	\$0.00	\$0.00
	Educational Materials Sales	\$0.00	\$50.00	\$0.00	\$0.00
Total Income		\$2,250.00	\$1,710.14	\$1,500.00	\$1,550.00
Expense					
Commander					
	Expense Allowance	\$0.00	\$0.00	\$0.00	\$0.00
	USPS National Meetings Travel	\$500.00	\$0.00	\$500.00	\$500.00
	Awards	\$200.00	\$234.45	\$200.00	\$200.00
	National Rep Expense	\$50.00	\$0.00	\$50.00	\$50.00
	Gift, National Rep Lunch	\$25.00	\$0.00	\$25.00	\$25.00
	USPS Century Fund	\$100.00	\$0.00	\$100.00	\$100.00
	USPS Educational Fund	\$0.00	\$200.00	\$300.00	\$300.00
Executive Officer					
	Expense Allowance	\$0.00	\$0.00	\$0.00	\$0.00
	USPS National Meetings Travel	\$0.00	\$250.00	\$500.00	\$500.00
	COOP Advertising	\$0.00	\$0.00	\$0.00	\$0.00
	PRO Expense	\$0.00	\$0.00	\$0.00	\$0.00
	VSC Expense	\$0.00	\$0.00	\$0.00	\$0.00
Educational Officer					
	Expense Allowance	\$0.00	\$0.00	\$0.00	\$0.00
	USPS National Meetings Travel	\$500.00	\$250.00	\$500.00	\$500.00
	Educational Materials	\$0.00	\$87.48	\$0.00	\$0.00
Admin Officer					
	Expense Allowance	\$0.00	\$0.00	\$0.00	\$0.00
	Membership	\$0.00	\$0.00	\$0.00	\$0.00
	Member Involvement	\$0.00	\$0.00	\$0.00	\$0.00
Secretary	Expense Allowance	\$0.00	\$0.00	\$0.00	\$0.00
	Publications	\$0.00	\$0.00	\$0.00	\$0.00
	Communications	\$0.00	\$0.00	\$0.00	\$0.00
	Printing (meetings)	\$200.00	\$60.90	\$200.00	\$200.00
Treasurer	Expense Allowance	\$50.00	\$0.00	\$0.00	\$0.00
Other					
	Spring Conference	\$750.00	\$40.29	\$200.00	\$200.00
	Fall Conference	\$500.00	\$0.00	\$0.00	\$0.00
	Council Meetings	\$50.00	\$68.18	\$50.00	\$100.00
	Training	\$100.00	\$0.00	\$0.00	\$0.00
	Gifts/Donations	\$100.00	\$55.00	\$0.00	\$100.00
	National Meetings Contribution	\$0.00	\$0.00	\$0.00	\$500.00
	Contingency	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENSE		\$3,125.00	\$1,246.30	\$2,625.00	\$3,275.00
	Transfer from Funds to Balance	\$875.00		\$1,125.00	\$1,725.00
NET		\$0.00		\$0.00	
	Fiscal Year is September 1 to August 31				

	Budget Year is Fall Conference through next Fall Conference				
	Bank Balance \$10135.49 as of 31 Aug 2013				
	Bank Balance \$10177.93 as of 30 Sep 2013				

Report of General Committees

Auditing: FY2012-13 Treasurer Report Audit conducted by D/Lt/C Unger and D/Lt/C Stout and found to be in order. P/D/C Unger made a motion to accept auditing committee report, seconded by D/Lt/C Hestand seconded, motion carried.

Nominating Chairman: Nomination Report submitted by P/D/C Larry Stout. P/D/C Tom Unger, SN, asks for nominations from the floor on vacant positions. Nominations submitted from floor are: Audit Committee - Les Cummings; Planning Committee – LeRoy Sherry, and Rules Committee – P/C Mike Ellis, all from the Norman Squadron. Motion to accept Nomination Report as is made by P/D/C Larry Stout, seconded by Stf/C Miller, motion carried.

**D31 Nomination Committee Report
2013-2014**

Commander	Pete Zurhorst, AP	E210864	Oklahoma City
Executive Officer	James Sweeten, SN	E185518	Beaver Lake
Education Officer	Steve Bryant, JN	E213220	Oklahoma City
Assistant DEO	David Sloan, AP	E220542	Grand Lake
Administrative officer	Susie Holden, P	E233964	Grand Lake
Asst. Administration Officer	open		
Treasurer	Steve Johnson, AP	E095533	Norman
Assistant treasurer	Dick McKee, S	E223188	Grand Lake
Secretary	Marilyn Goss, P	E193250	Oklahoma City
Assistant Secretary	Sandy Johnson, AP	E119152	Norman

PLANNING COMMITTEE (Each member serves 5 years as per D31 Bylaws)

Janie Davis, S	E195835	2016	Norman
Deanne Mayer, P	E233341	2017	Beaver Lake
Nancy Gibson, AP,	E180094	2018	Beaver Lake (To Be Elected)
Open			
Open			

RULES COMMITTEE (Each member serves 3 years as per D31 Bylaws)

Margaret Miller, S (Rules Chairman)	E183609	2014	Grand Lake
Bob Baureis, SN	E198375	2015	Beaver Lake
Open			

AUDIT COMMITTEE (Each member serves 3 years as per D31 Bylaws)

Susan Unger, N	E154783	2014	Beaver Lake
Larry Shade, AP	E050186	2015	Beaver Lake
Open			

NOMINATION COMMITTEE (Each member serves 3 years as per D31 Bylaws)

Larry Stout, JN	E180104	2014	Grand Lake
Denise Winn, P	E203783	2015	Grand Lake
Danny Goss, JN	E193249	2016	Oklahoma City
Rules Committee – P/C Mike Ellis			

Planning - Chairman, P/C Nancy Gibson, AP, was unable to attend and no report was submitted.

Rules Chairman - Stf/C Miller submitted a request to National to change the bylaws for the Budget Year. National replied stating as a matter of policy, piecemeal changes are not permitted to bylaws. National went on to say if we wish to make a change, we must submit new bylaws prepared IAW with the latest Model. While agreeing the change makes sense they also recommended considering the info for these two sections as discussed in the recent 2013 Model. It suggests considering the bridge year as well.

Stf/C Miller will update request with the suggestions and submit to National. She hopes to have it done by Winter Council then forward to National.

Law Chairman - D/Lt Mike McCauley, S, no report submitted.

Awards Chairman - Cdr Sandra Stratton sated the awards will be presented tonight at the COW Dinner.

Old Business - 2012 Fall Conference motion to change Budget year to align with fiscal year. See Rules report above.

Commander's Report - D/C Goss, discussed the Governing Board held in San Antonio. He pointed out D31 was well represented with 15 members attending. He stated that he and Lt/C Zurhorst (incoming D/C) feel it is definitely beneficial for anyone becoming a District Commander attend the meeting. The Governing Board provides a much broader knowledge of the USPS and an opportunity to learn.

C/C Representative V/C Hamilton provided a more in depth explanation of the Governing Board functions.

D/C Goss discussed the challenge of Squadron Development. He had talked with Mark Russell regarding the Muskogee situation. Mark said there was still 2 or 3 individuals meeting. D/C Goss requested Mark provide a report of all expenditure since receiving District funds.

New Business: D/C Goss discussed the upcoming Annual National meeting being held again in Jacksonville, FL, stating as everyone is aware, this is the celebration of the 100 Year Anniversary of the USPS and it is going to be an emotional and festive celebration encouraging everyone that can attend the celebration. Jacksonville is a beautiful city and they will be supporting the USPS as well. He stressed you don't want to miss it! He also reminded everyone of the upcoming District meetings:

Winter Council	02/22/2014
Spring Conference	03/29/2014
Summer Council	TBD
Fall D-31 CoW, Hosted by Grand Lake	TBD

D/Lt/C Zurhorst stated immediately following the Winter Council meeting and lunch, he will conducting a DB2000 demo. Everyone is invited to attend.

D/C Goss informed everyone there would be a 100 Year Anniversary Ensign edition.

Motion was made by D/P/C Winn to donate \$100.00 to the 2013 USPS Education Fund and was seconded by Larry Stout. It was then noted 2013 had already been donated. Motion was withdrawn and will be voted on in the upcoming 2014 Meeting.

The \$100.00 donation to the Century Fun will be discussed at the 2014 Spring Conference.

It was with great sadness that D31 was informed Planning Committee Chairman, Jackson Dean had Crossed the Bar. He will be missed by all.

P/C Unger and D/Lt/C Stout reviewed District bank statements and stated everything was in order. A letter will be provided. P/D/C Unger made a motion to accept Auditing Committee report, seconded by D/Lt/C Hestand, motion carried.

P/D/C Stout presented the nomination slate with three additional nominations, Les Cumming, Audit Committee; LeRoy Sherry, Planning Committee, and Mike Ells, Rules Committee. P/D/C Stout moved to accept the slate of Nominations. Stf/C Miller, seconded, motion carried.

Standing (Appointed) Committee needs volunteers for the following positions:

Budget and Finance	Vacant
Law	Vacant

**USPS Educational Fund
Marketing**

P/R/C Steve Johnson, AP
Vacant

Each Squadron was asked to go back and ask for volunteers to fill some of the vacant positions.

P/C Winn recommended Stf/C Miller for the Budget and Finance. Stf/C Miller graciously accepted the position.

D/Lt/C Zurhorst provided a short discussion regarding Emergency Response Assistance Team (SERAT).

D/C Goss also informed everyone National will be reinstating a \$20.00 new member fee and goes into affect December 1, 2014.

D/C Goss reminded everyone Merit Marks are due with the deadline of 11/15. Squadron Commanders will not get Merit Marks until Squadron marks are submitted.

D/Lt/C Zurhorst proudly passed the D31 Battle Ribbons around for all to see. At this time, he did not have one for the Norman Squadron. Norman Commander has been contacted, but not response to date.

D/C Goss invited everyone to join in the hospitality room and enjoy the leftovers for lunch then made motion to adjourn and reconvene at 1800, seconded by D/Lt/C Hestand and motion carried.

Immediately following lunch, R/C Bruce Albertson, SN, presented the Rules of the Road Seminar. Attendance was high with everyone commenting how well R/C Albertson had done getting the much needed information out there.

2013 Fall Conference reconvened for CoW:

OKC Cdr Bob Hlubin, welcomed everyone to the 2013 District 31 CoW Conference. He also thanked the OKC Squadron and especially the Social Committee for a job well done, stating Friday night was fine party and everyone had a great time. He then asked D/C Goss to come forward.

D/C Goss called the meeting to order welcoming C/C Representative, V/C Hamilton, D31 Members and guest. He thanked the OKC Squadron for a great CoW. He complemented the OKC Social Committee for the great food, decorations, games, and prizes for Friday night, Saturday's lunch, and the CoW dinner.

C/C Representative, V/C Hamilton from the Houston, Texas, Squadron, presented a short message on behalf of Chief Commander, John Alter, SN. The following are some subjects discussed.

- Effective December 1, 2013, a \$20.00 new member fee will go into effect. This will only apply to the active member, and not family members.
- National hopes to go active January 1, 2014, with the new website.
- In hopes of reaching a different market, courses such as Partner in Command and Boating Locks and Lakes will be made available as on-line courses.
- National has a new Marketing Director, Tammy Brown. She proposed to separate the Marketing Committee into a Marketing Committee and a Public Relations Committee that would answer to National. The new marketing process would consist of accountability and goals.

P/C Stratton and D/Lt/C Sweeten presented the following awards:

- Chapman Excellence in Teaching Award – Larry Stout
- Prince Henry the Navigator Award – Grand Lake
- P/D/C Franklin W. Wedge Educational Achievement Award – Beaver Lake
- P/D/C Jack C. Owens Shipping Over Award - Grand Lake
- Attendance Award - Grand Lake
- Conference Support Award - OKC

D/C Goss presented the 25 Year Life Member award to P/C Doug Tharnish.

D/C Goss asked his Bridge to step forward, he thanked each one for the service they had provided, and then dismissed them.

D/C Goss asked C/C Representative, V/C Hamilton to come forward at which time she dismissed D/C Goss, making him P/D/C Goss.

C/C Representative, V/C Hamilton, requested D/Lt/C Zurhorst to come forward at which time she swore him in as D/C Peter Zurhorst, AP.

D/C Zurhorst requested his 2013/14 Bridge step forward at which time they were sworn in.

D/C Zurhorst thanked everyone for coming and made a motion to adjourn, seconded by P/D/C Goss, motion carried.

Respectfully Submitted
D/Lt.C Marilyn Goss, P