

# UNITED STATES POWER SQUADRONS®

## DISTRICT 28



## DEEDS OF GIFT



*Sail and Power Boating – America's Boating Club*

August 2011

## CHANGE RECORD

March 2006: The District 28 March 2006 Conference approved the deletion of the inactive Deeds of Gift for the Clare W. Brady Memorial Trophy, the Christensen's Log, and the Arthur A. Osborne Memorial Sail Trophy. Records of these Deeds of Gift are on file with the District Secretary dated March 2004 and prior years.

October 2007. The date of award for the Ernie Casale Engine Maintenance Trophy was changed from Spring Conference to Fall Conference.

March 2008 Flo-Joe's Engraving was deleted as the provider of the Star Program plaques. That responsibility has been assumed by District 28

March 2011 The Star Program Guidelines were revised to reflect current USPS policy, programs, and practices effecting all departments.

June 2011 Added the Malcolm M. Coston Memorial Award.

August 2011 Corrected course opportunity mathematical expressions for Malcolm M. Coston Memorial Award.

## TABLE OF CONTENTS

ERNIE CASALE ENGINE MAINTENANCE TROPHY .....	1
PRINCE HENRY THE NAVIGATOR AWARD.....	3
DONALD L. SHOCKEY MEMORIAL AWARD.....	6
MALCOLM M. COSTON MEMORIAL AWARD.....	9
DISTRICT 28 STAR PROGRAM .....	11
DISTRICT 28 STAR PROGRAM .....	12
DISTRICT 28 STAR PROGRAM .....	12
TRAINING AIDS TROPHY.....	18
TEACHING AIDS TROPHY.....	19
APPENDIX A - SQUADRON STAR AWARD SCORE SHEET.....	A-1

## **ERNIE CASALE ENGINE MAINTENANCE TROPHY**



**DEED OF GIFT  
BE IT KNOW THAT**

The Huntington Beach Power Squadron does hereby give to District 28

**A PERPETUAL TROPHY  
Know as the**

**"ERNIE CASALE ENGINE MAINTENANCE TROPHY"**

In the interest of promoting fellowship between the members of USPS District 28, and of developing interest in Engine Maintenance, Huntington Beach Power Squadron takes pleasure in donating the first perpetual trophy for Elective Courses in District 28.

This trophy shall be awarded annually at the Spring Conference to the District 28 Squadron who has the best record of members who passed "Engine Maintenance" on a % of the Squadron members.

This "Deed of Gift" may be amended by action of the Council of District 28 with the approval of Huntington Beach Power Squadron at a Spring Conference:

IN WITNESS WHEREOF, we have here unto set our hand the 14th day of March, 1979

## **AMENDMENT TO DEED OF GIFT ERNIE CASALE ENGINE MAINTENANCE TROPHY**

Change Paragraph 2 to read as follows:

This trophy shall be awarded annually at the Spring Conference to the District 28 Squadron who has the best record of members who passed "Engine Maintenance" on a % of the Squadron members during the past educational year, expressed as a percentage of the total eligible squadron membership. These statistics will be based upon USPS national educational report as of the end of the educational year.

Delete Paragraph 3.

As adopted by the District 28 Spring Conference, 6 March 2004.

**AMENDMENT TO DEED OF GIFT  
ERNIE CASALE ENGINE MAINTENANCE TROPHY**

Change Paragraph 2 to read as follows:

This trophy shall be awarded annually at the Fall Conference to the District 28 Squadron who has the best record of members who passed "Engine Maintenance" on a % of the Squadron members during the past educational year, expressed as a percentage of the total eligible squadron membership. These statistics will be based upon USPS national educational report as of the end of the educational year.

As adopted by the District 28 Fall Conference, 13 October 2007

## PRINCE HENRY THE NAVIGATOR AWARD



The Prince Henry the Navigator Award was presented by the Portuguese Government, represented by Commander Jose' Cabral, to District 28 United States Power Squadrons®, October 19, 1969 at the Fall Conference in Phoenix, Arizona.

At the District Council meeting in San Diego, California December 6, 1969 it was decided that the terms under which the Prince Henry Trophy would be presented to one of the Squadrons would be as follows:

Multiply by two the number of members passing Advanced Piloting plus the number of members passing Junior Navigation multiplied by five and the number of members passing Navigation multiplied by ten. Divide the total by the number of members having passed Seamanship. Answer to be carried out to three decimal places.

The Squadron with the largest answer wins the Prince Henry Trophy. Time is September 1 to September 1.

Presentation to be annually at the Fall Conference of District 28.

Carl J. Ackerman, JN  
District Commander  
21 March 1970

## AMENDMENT TO DEED OF GIFT PRINCE HENRY THE NAVIGATOR AWARD

The Deed of Gift, dated 21 March 1970, for the Prince Henry The Navigator Award is hereby amended as follows:

This trophy is to be awarded annually at the Fall Conference of District 28, of the United States Power Squadrons®, to the Squadron in District 28 having the highest score determined by dividing an Achievement Score by an Opportunity Score, expressed as a percentage, computed below:

The Achievement Score for each Squadron will be based on the Advanced Grades awards made to members of that Squadron between 1 September of the year of the award and 1 September of the prior year, using the notification dates shown on the Award Notices mailed from USPS headquarters; and will equal the sum of: the number of Junior Navigator awards

multiplied by five, plus the number of Advanced Piloting awards multiplied by two, plus the number of Seamanship awards.

The Opportunity Score for each Squadron will be computed using "Educational Department Statistics" dated 31 July of the year immediately preceding the year in which the trophy is awarded and will be based on the total count of Advanced Grades awards then having been made to members of the Squadron, computed as the sum of: ten multiplied by the difference in the counts of Junior Navigator and Navigator awards, plus five multiplied by the difference in counts of Advanced Piloting and Junior Navigator awards, plus two multiplied by the difference in counts of Seamanship and Advanced Piloting awards, plus the difference in counts of total members in that Squadron and number of Seamanship awards. Expressed as a formula the computation will be:

$$\text{Award Score} = \frac{[10(\text{new N})+5(\text{new JN})+2(\text{new AP})+(\text{new S})]100}{10(\text{old JN}-\text{N})+5(\text{old AP}-\text{JN})+2(\text{old S}-\text{AP})+(\text{M}-\text{old S})}$$

M = total members

Award year from 1 September to 1 September

New Grades from Award Notices

Total members and old Grades from Statistics dated 31 July at the beginning of Award Year.

Note: Statistics will list an individual with N Grade in the counts of N, JN, AP, and S. Similarly a JN in counts of JN, AP, and S; etc.

Adopted: 4 March 1978  
at the Spring Conference  
Gil Hansen  
District Secretary  
(Published in the 1990 Spring issue of the Lead Line)

### **PROPOSED SECOND AMENDMENT TO DEED OF GIFT PRINCE HENRY THE NAVIGATOR AWARD**

The Deed of Gift, dated 21 March 1970, for the Prince Henry The Navigator Award is hereby amended as follows:

This trophy is to be awarded annually at the Fall Conference of District 28 of the United States Power Squadrons® to the Squadron in District 28 having the highest score expressed as a percentage determined by dividing an ACHIEVEMENT SCORE by an OPPORTUNITY SCORE computed as follows:

The ACHIEVEMENT SCORE for each Squadron will be based on the Advanced Grades awards made to active and family members, and certificate holders, of that Squadron during the period commencing on 1 July and ending on 30 June of the fiscal year for which the award is to be made (Award Period), [except the first Award Period for the ACHIEVEMENT SCORE immediately following the adoption of this amendment will commence on 1 September 1996 and end on 30 June 1977], using the date of course completion shown on the Notice of Course Completion mailed from USPS headquarters, and will equal the sum of:

- (a) the number of Navigator awards multiplied by 10,
- (b) the number of Junior Navigator awards multiplied by 5,
- (c) the number of Advanced Piloting awards multiplied by 2, and
- (d) the number of Piloting awards and Seamanship awards multiplied by 1.

The OPPORTUNITY SCORE for each Squadron will be computed using "Educational Department Statistics" of that Squadron for the Award Period mailed from USPS headquarters, and will equal the sum of:

- (a) the difference in Junior Navigator awards and Navigator awards multiplied by 10,
- (b) the difference in Advanced Piloting awards and Junior Navigator awards multiplied by 5,
- (c) the difference in Piloting awards and Advanced Piloting awards multiplied by 2,
- (d) the difference in Seamanship awards and Piloting awards (subtracting the smaller number from the larger) multiplied by 1, and
- (e) the difference in total members of that Squadron and Seamanship awards or Piloting awards (whichever is greater) multiplied by 1.

Expressed as a formula the Award Score computation will be:

$$\frac{\{10(\text{new N})+5(\text{new JN})+2(\text{new AP})+(\text{new P})+(\text{new S})\}}{10(\text{old JN}-\text{N})+5(\text{old AP}-\text{JN})+2(\text{old P}-\text{AP})+(\text{Adjustable})}100$$

where: (Adjustable) = (old S-P or P-S)+(Members - greater of old S or P)

Adopted: 7 December 1996  
at the Winter Council  
Robert W. Schloeman, JN  
District Secretary

**PHOENIX POWER SQUADRON DISTRICT 28  
DONALD L. SHOCKEY MEMORIAL AWARD**



KNOWN ALL MEN BY THESE PRESENTS, that the Grantor, PHOENIX POWER SQUADRON, a non-profit organization under the laws of the State of Arizona, in consideration of the purposes set forth below, does hereby grant, bargain, sell and convey unto DISTRICT 28, UNITED STATES POWER SQUADRONS<sup>®</sup>, a California non-profit corporation, as Grantee, a Silver Plated Cup Trophy with walnut base, inscribed with the following:

**PHOENIX POWER SQUADRON DISTRICT 28  
DONALD L. SHOCKEY MEMORIAL AWARD**

The above described trophy to be awarded annually on a rotation basis to the squadron of District 28, the membership of which has the highest percentage that have completed the elective courses, as determined by the annual figure of the National Headquarters, United States Power Squadrons.

The successful squadron will receive a miniature replica of the above described cup to keep permanently.

Dated this 22nd day of October, 1965

Attested to: PHOENIX POWER SQUADRON

**AMENDMENT TO DEED OF GIFT  
DONALD L. SHOCKEY MEMORIAL AWARD**

The Deed of Gift, dated 22 October 1965, for the Donald L. Shockey Memorial Award is hereby amended as follows:

This trophy is to be awarded annually at the Fall Conference of District 28, of the United States Power Squadrons<sup>®</sup>, on a rotational basis to the Squadron in District 28 having the highest score determined by dividing an Achievement Score by an Opportunity Score, expressed as a percentage, computed below.

The Achievement Score for each Squadron will be the total number of Elective Courses Awards made to the members of that Squadron between 1 September of the year of the award, and 1 September of the prior year, using the notification date shown on the Award Notice mailed from USPS headquarters.

The Opportunity Score for each Squadron will be computed using "Educational Department Statistics" dated 31 July of the year immediately preceding the year in which the trophy is awarded, and will equal the difference between the product of the number Elective Courses then available (presently four) multiplied by the total member count of the Squadron, and the total of the counts of all the Elective Course awards then having been made to members of the Squadron.

Express as a formula the computation will be:

$$\text{Award Score} = \frac{(\text{Total Elective Course Awards in Award Year})100}{(\text{EC})(\text{Total Members})-(\text{Total Prior Awards})}$$

Award year from 1 September to 1 September

EC = Number of Elective Courses available at beginning of Award year

Total Members and Total Prior Awards from Statistics dated 31 July at beginning of Award year

Approved by  
Phoenix P.S. Executive Committee  
1 August 1978  
Cdr Frank T. Fitzgerald, AP

Approved at  
District Council Meeting  
August 19, 1978  
D/Lt/C T. M. Bulman.

### **AMENDMENT TO DEED OF GIFT II DONALD L. SHOCKEY MEMORIAL AWARD**

The Deed of Gift, dated 22 October 1965, for the Donald L. Shockey Memorial Award is hereby amended as follows: Delete:

"The successful squadron will receive a miniature replica of the above described cup to keep permanently."

Approved at Phoenix P.S. General Meeting  
17 October 1991  
Cdr Eugene Peterson, P

Approved at District Council Meeting  
7 December 1991  
D/Lt/C Craig C. Smith, AP

(Published in the 1991 Fall issue of the Leadline)

### **AMENDMENT TO DEED OF GIFT III**

## DONALD L. SHOCKEY MEMORIAL AWARD

The Deed of Gift, dated 22 October 1965, as amended 1 August 1978 and 17 October 1991, approved at the District Councils 19 August 1978 and 7 December 1991, for the Donald L. Shockey Memorial Award is hereby amended as follows:

This trophy is to be awarded annually at the Fall Conference of District 28, of the United States Power Squadrons®, to the Squadron in District 28 having the highest score determined by dividing an ACHIEVEMENT SCORE by an OPPORTUNITY SCORE, expressed as a percentage, and computed as follows:

The ACHIEVEMENT SCORE for each Squadron will be the total number of Elective Courses Awards made to members of that Squadron during the period commencing on 1 July and ending on 30 June of the fiscal year for which the award is to be made (Award Period), [except the first Award Period for the ACHIEVEMENT SCORE immediately following the adoption of this amendment will commence on 1 September 1996 and end on 30 June 1997], using the date of course completion shown on the Notice of Course Completion transmitted from USPS headquarters.

The OPPORTUNITY SCORE for each Squadron will be computed using "Educational Department Statistics" of that Squadron for the Award Period transmitted from USPS headquarters and will equal the difference between the product of the number of Elective Courses then available multiplied by the total member count of that Squadron, and the total of the counts of all the Elective Course awards then having been made to members of that Squadron prior to the Award Period.

Expressed as a formula the computation will be:

$$\text{Award Score} = \frac{(\text{Total Elective Course Awards in Award Period})100}{(\text{EC})(\text{Total Members})-(\text{Total Prior Awards})}$$

$$\text{EC} = \frac{\text{Number of Elective Courses available at beginning of Award Period}}{\text{Total Members and Total Prior Awards from Statistics dated at beginning of Award Period}}$$

Approved by  
Phoenix P.S. Executive Committee  
2 January 1997  
Cdr John J. Lusson N

Approved at  
District Conference Meeting  
8 March 1997  
D/Lt/C Robert W. Schloeman, JN

## **MALCOLM M. COSTON MEMORIAL AWARD DEED OF GIFT**

A Boat Operator Certification (BOC) Award is created to acknowledge the achievements of the District 28 squadrons and their members in advancing their boating skills as defined by the United States Power Squadrons® Boat Operator Certification program.

**Whereas** Malcolm M. Coston was involved in all aspects of education and safety for over fifty years with the Balboa Sail and Power Squadron;

**And Whereas** the membership of the Balboa Sail and Power Squadron wish to recognize his contribution to the Squadron, District 28 and boating public in general;

**And Whereas** an annual perpetual award of merit for Boat Operator Certification, sponsored by the Balboa Sail and Power Squadron, to be presented to a District 28 member annually, would meet this goal;

**Therefore be it Resolved** that the membership of the Balboa Sail and Power Squadron directs the Executive Committee to procure such perpetual trophy as they see fit for District 28 with the understanding that District 28 will be responsible for issuing and maintain said award.

The perpetual trophy is to be awarded annually at the Fall Conference of District 28 of the United States Power Squadrons to the Squadron in District 28 having the highest score determined by dividing an ACHIEVEMENT SCORE by an OPPORTUNITY SCORE. The awards shall be weighted by a value to reflect the degree of completion difficulty and computed as follows:

The ACHIEVEMENT SCORE for each Squadron will be based on the Advanced Grades awards made to active and family members of that Squadron during the period commencing on 1 September and ending on 31 August of the fiscal year for which the award is to be made (Award Period), using the date of course completion in the District 28 database as received from USPS headquarters, and will equal the sum of:

- (a) the number of Offshore Navigator (ON) awards,
- (b) the number of Advanced Coastal Navigator (ACN) awards,
- (c) the number of Coastal Navigator (CN) awards,
- (d) the number of Inland Navigator (IN) awards.

The OPPORTUNITY SCORE for each Squadron will be computed using the data of course completion prior to the award year in the District 28 database as received from USPS headquarters, and will equal the sum of:

- (a) the difference in Offshore Navigator awards and Advanced Coastal Navigator awards,
- (b) the difference in Advanced Coastal Navigator awards and Coastal Navigator awards,
- (c) the difference in Coastal Navigator awards and Inland Navigators awards,
- (d) the difference of squadron members and number of Inland Navigator awards.

Expressed as a formula the Award Score computation will be:

$$\frac{\{(new\ ON)+(new\ ACN)+(new\ CN)+(new\ IN)\}100}{\{(old\ |ACN-ON|)+(old\ |CN-ACN|)+(old\ |IN-CN|)+(Members-IN)\}}$$

Where: The Members value is the number of squadron members in all membership categories excluding associate and honorary.

The Squadron with the highest score wins the BOC Trophy. For any given award year during which none of the squadrons have achievement scores, the trophy shall be returned to the custodianship of District 28 at the Fall Conference where it shall remain until such time as a new winner is determined.

Approved at Balboa SPS. General Meeting  
19 May 2011  
Cdr Boris Buzan, AP

Approved at District Council Meeting  
4 June 2011  
D/Lt/C Edward Bowler, AP  
District 28 Secretary

## DISTRICT 28 STAR PROGRAM DEED OF GIFT



**WHEREAS** the retention of the Members of the individual Squadron units of the United States Power Squadrons® is important to the continuation of the organization and

**WHEREAS** other activities of the individual Squadrons can contribute to the retention of Members and

**WHEREAS** the active participation of the elected and appointed officers is critical to the retention of Members

We, FLO-JOE'S ENGRAVING, do create and deed a program entitled the "STAR PROGRAM" with appropriate trophies to District 28 of the UNITED STATES POWER SQUADRONS. The program will contain three (3) levels of achievement namely the STAR SQUADRON STATUS, the TWO STAR SQUADRON STATUS and the THREE STAR SQUADRON STATUS. Each Squadron may achieve any level by accumulating points as prescribed in the Policy statement which is a part of the District 28 Policies and Procedures Manual.

We, do stipulate that the following awards will be eligible for distribution:

1. The Dana Point Power Squadron Memorial Award. A three star gold plated constellation perpetual trophy. This award shall be used to recognize those Squadrons who achieve three star status in each year's competition. The year and each Squadron's name will be engraved on this trophy for each years competition. In addition, this award shall remain in the possession of the District's Property Officer and it is further stipulated that it shall be displayed at all District Conferences as long as the program is in effect.
2. Individual Squadron Awards for each star achievement level shall be provided District 28. Specifically, these awards will consist of:

Three Star Achievement - Plaque  
Two Star Achievement - Plaque  
One Star Achievement - Certificate

We further stipulate that the points as prescribed will be accumulated in the period of 1 February to 31 January of each year inclusive of the beginning and terminating dates.

We further stipulate that the points as prescribed in the Policy Statement will be assembled by each Squadron in its own behalf and that the accumulated points shall be forwarded to the Secretary of District 28 by the 15th of February of the year over which the points were accumulated.

This **DEED OF GIFT** may be modified by action of a District 28 Conference when the proposed modification is made known to the Membership at least thirty (30) days prior to the Conference.

Signed this day of

Adopted by the Fall Conference, 4 Oct 97  
D/Lt/C Robert W. Schloeman, JN  
District 28 Secretary

### **AMENDMENT TO THE DISTRICT 28 STAR PROGRAM DEED OF GIFT**

Paragraph 2 of the Star Program Deed of Gift was amended to replace the words “at no cost to the District by Flo-Joe’s Engraving” with “by District 28”

Adopted by the Spring Conference, 8 March 2008  
D/Lt/C Doug Frazier, JN  
District 28 Secretary

### **AMENDMENT TO THE DISTRICT 28 STAR PROGRAM DEED OF GIFT**

The Star Program Guidelines were revised to incorporate current USPS policies, programs and practices. Refer to the red line markup of the Star Guidelines in the Planning Committee report for the 2011 Spring Conference.

Adopted by the Spring Conference, 5 March 2011  
D/Lt/C Shaun McArdle, JN  
District 28 Secretary

### **STAR PROGRAM GUIDELINES**

#### **EXECUTIVE DEPARTMENT**

##### **1. Safety**

Each Squadron which conducts and reports a formal Safe Boating Week program. (2)

Each Squadron in which Vessel Safety Checks are conducted for squadron members or the boating public (1)

Each Squadron in which the number of qualified Vessel Examiners (VEs) increase over the previous year. (1 point for each additional qualified VE, 5 max).

Each Squadron whose number of vessel exams completed compared to the previous calendar year is:

100% but less than 105 %	(1)
105% but less than 110%	(2)
110% but less than 115%	(3)
115% but less than 120 %	(4)
120% or higher	(5)

## 2. Public Service

Each Squadron in which a group of members participate in at least one charitable or environmental activity. (1)

## EDUCATIONAL DEPARTMENT

### 1. SEO

Each SEO who presents at least one teaching aid at the District Fall Conference. (1)

### 2. Classes

Each Squadron which conducts a public Boating Course. (1 per class, 4 max).

Each Squadron which participates in at least one public Boating Safety event (exclusive of boat shows and seminars) (3)

Each Squadron which has one or more members who earns the grade of Senior Navigator(s). (10)

Each Squadron which has 30% of its new members enrolled in an advanced or elective course within one year of becoming a member. New member reporting period 1 January through 31 December of the year prior to the year of award. (1)

Each Squadron which graduates a minimum of one boating course student per active squadron member of the award year. (5)

Each Squadron which incorporates a USPS approved on-the-water training in its Seamanship, Piloting and/or Cruise Planning courses. (1 point per course, 2 max).

Each Squadron in which one or more members completes a Boat Operator's Certification element (1)

Each squadron that registers ALL of its public boating courses via the online HQ 800 form. (1)

Each squadron that completes the online ED-26 boating course registration using the *Boating Class Workbook*, or the *Boating Course Assistant (BCA)* for each student attending their public boating courses (1)

Each squadron that presents three or more USPS seminars during the award year (3)

## ADMINISTRATIVE DEPARTMENT

## 1. Membership

Retention as of 31 January of the year of the award. See Note A.

Exceeds 85%	(1)
Exceeds 88%	(2)
Exceeds 92%	(3)

Total Membership as of 31 January of the year of award exceeds 100% over previous year.  
See Note B. (10)

## 2. Operations Training (OT)

Each Squadron which conducts at least one OT program. (1)

Each Squadron in which each current Squadron bridge officer has successfully completed OT within the preceding three years by 31 July of the Squadron watch year. (1)

## 3. Boating Activity

Each Squadron which conducts at least one rendezvous with one or more other Squadrons.  
(1)

Each Squadron which conducts at least one Predicted Log Contest. (1)

Each Squadron which sponsors a District rendezvous. (1)

## SECRETARY'S DEPARTMENT

### 1. Publications

Each Squadron which prepares/distributes at least four issues of their Squadron newsletter.  
(3)

Each Squadron whose publication achieved the "Excellence in Journalism" award in the preceding watch year. (1)

Each Squadron which submits at least one article or photograph for the ENSIGN. (1)

Each Squadron which has one or more articles/photographs published in the ENSIGN. (1)

### 2. Roster

Each Squadron which prepares/distributes a Squadron roster or maintains an online roster.  
(1)

### 3. Report

Each Squadron which submits a Squadron Historian Report no later than 31 December of the year prior to the year of award. (1)

### 4. Website

Each Squadron which operates and maintains a website. (1)

Each Squadron which received a USPS Website award (2) or USPS Website Excellence award (4) in the year prior to the award.

## TREASURER'S DEPARTMENT

### 1. IRS Tax Reports

Each Squadron which files a Form 990 (or alternate) as due. (1)

Each Squadron which files a tax report with the State, if required by law in their state. (1)

### 2. Delinquency

Each Squadron which maintains a non-delinquent status with District and USPS Headquarters throughout the year. (1)

### 3. Dues

Each Squadron which had submitted its Notice of Squadron Dues prior to last day of January of the year of award. (1)

Each Squadron that submits payment of D/28 Assessment is made to the D/28 Treasurer within 30 days of billing date. (1)

## COMMANDER'S DEPARTMENT

### 1. Attendance

Each Squadron in which the Cdr or EXO and SEO or Ass't SEO attends each District Conference and Council Meeting. (5 points per meeting) A Squadron that satisfies the above requirements for all four regularly scheduled meetings. (5 additional points)

Each Squadron which has at least 10% of its total membership in attendance at any District Conference or Council Meeting. (1 each occurrence)

### 2. USPS Educational Fund

Each Squadron which, by October 1 of the award year, makes a 100% contribution per active member to the USPS Educational Fund. (1)

### 3. Goal Statement

Each Squadron whose Cdr submits its goal statement, with five or fewer goals, to the D/C no later than 60 days after the squadron change of watch of the year prior to the year of award (1 per goal). See Note E.

Squadron goals attained. (2 each)

### 4. Reports

Each report listed below which is submitted to District and/or National on a timely basis:

NPR 101S	(1)
Merit Mark	(1)

### 5. Squadron Organization

Each Squadron that reduces by 5% per year the number of unfilled elected and appointed officer's positions OR has all positions filled. (3)

## PROGRAM RULES

1. Unless otherwise noted the Points earned based on Membership shall include only voting members.
2. The recipient(s) of the **STAR SQUADRON** award is/are determined based on the number of Star Points earned in the qualifying period. The Star Points to be earned for each department category are shown in (x). There are three levels of achievement, namely:

Forty Star Points earn STAR SQUADRON STATUS  
Fifty Star Points earn TWO STAR SQUADRON STATUS  
Seventy-five Star Points earn THREE STAR SQUADRON STATUS

3. Each Squadron shall submit its accumulated Star Points to the Executive Officer of District 28 on or before 15 February of the year of award.
4. **STAR SQUADRON** certificates will be presented by the District Commander or his/her representative at the Squadron change of watch.
5. **TWO** and **THREE STAR SQUADRON** plaques will be presented at the District Spring Conference.

## NOTES

Note A. Retention is calculated as follows:  $(A - B)/C$

Where:

A = Total Membership as of January 31 of the year of award.

B = New Members since 31 January of the previous year.

C = Membership as of 31 January of the previous year.

Note B. Total Membership is defined as including all categories of membership except Honorary.

Note C. All membership numbers are based on reports provided by national USPS Headquarters database at the end of January of the year of the award.

Note D. The Squadron bridge shall consist of the Cdr, EXO, SEO, Admin, Secretary, and Treasurer.

Note E. A Star Program goal:

1. Is not currently covered by the program guidelines.
2. Is achievable.
3. Can be measured.
4. Represents an innovation or an improvement over past performance.
5. Represents a challenge and not just an acknowledgement of traditional Squadron practices.

## **TRAINING AIDS TROPHY**

I, Malcolm M. Coston, do hereby deed with no qualification the "TRAINING AIDS TROPHY" to District 28 of the United States Power Squadrons®. The trophy, which consists of a suitably en-plaquetted ship's wheel, hereby becomes the property of the District and will be awarded at the Fall Conference of D/28 unless no Fall Conference is scheduled. In the event of no scheduled Fall Conference, the award shall be made at the Spring Conference immediately following the date at which a Fall Conference would normally meet.

The award will be made for proficiency in design, simplicity of creation, ease of transportation and effectiveness in communication of the teaching point for which the aid has been designed.

All Squadrons will be notified by the Education Department of District 28, specifically the District Educational Officer, of the date of award and the squadrons will be actively solicited to provide one or more Training Aids for judgment on the date of the award. The most successful Training Aid in meeting the above requirements will be chosen by a committee of three (3) qualified members. The Committee in turn shall be selected by the District Educational Officer and the District Commander acting together in private. The Members of the Committee shall not be divulged to the Members and Delegates to the Fall Conference.

Amendments to this Deed of Gift may be made only by majority vote of the Delegates to the Fall Conference and when notice of such amendment has been made in the Call to the Conference.

Signed by Malcolm M. Coston, N 14 December 1982

(Published in the 1989 Fall issue of the Lead Line)

## **AMENDMENT TO DEED OF GIFT FOR THE TRAINING AIDS TROPHY**

Whereas the official name of the "Training Aids" committee has been changed to the "Teaching Aids" Committee, be it ordered that the name "Training Aids" be changed to "Teaching Aids" wherever the name "Training Aids" occurs in the Deed of Gift dated 14 December 1982.

Signed by P/D/C Malcolm M. Coston, N 8 January 1997

## **TEACHING AIDS TROPHY**

I, Malcolm M. Coston, do hereby deed with no qualification the "TEACHING AIDS TROPHY" to District 28 of the United States Power Squadrons®. The trophy, which consists of a suitably en-plaques ship' wheel, hereby becomes the property of the District and will be awarded at the Fall Conference of D/28 unless no Fall Conference is scheduled. In the event of no scheduled Fall Conference, the award shall be made at the Spring Conference immediately following the date at which a Fall Conference would normally meet.

The award will be made for proficiency in design, simplicity of creation, ease of transportation and effectiveness in communication of the teaching point for which the aid has been designed.

All Squadrons will be notified by the Education Department of District 28, specifically the District Educational Officer, of the date of award and the squadrons will be actively solicited to provide one or more Teaching Aids for judgment on the date of the award.

The most successful Teaching Aid in meeting the above requirements will be chosen by a committee of three (3) qualified members. The Committee in turn shall be selected by the District Educational Officer and the District Commander acting together in private. The Members of the Committee shall not be divulged to the Members and Delegates to the Fall Conference.

Amendments to this Deed of Gift may be made only by majority vote of the Delegates to the Fall Conference and when notice of such amendment has been made in the Call to the Conference.

**APPENDIX A - SQUADRON STAR AWARD SCORE SHEET**

<b>EXECUTIVE DEPARTMENT</b>		
1. Safety	Each Squadron which conducts and reports a formal Safe Boating Week program. (2)	
	Each Squadron in which Vessel Safety Checks are conducted for squadron members or the boating public (1)	
	Each Squadron in which the number of qualified Vessel Examiners (VEs) increase over the previous year. (1 point for each additional qualified VE, 5 max).	
	Each Squadron whose number of vessel exams completed compared to the previous calendar year is:	
	100% but less than 105 % (1)	
	105% but less than 110% (2)	
	110% but less than 115% (3)	
	115% but less than 120 % (4)	
	120% or higher (5)	
2. Public Service	Each Squadron in which a group of members participate in at least one charitable or environmental activity. (1)	
<b>EDUCATIONAL DEPARTMENT</b>		
1. SEO	Each SEO who presents at least one teaching aid at the District Fall Conference. (1)	
2. Classes	Each Squadron which conducts a public Boating Course. (1 per class, 4 max).	
	Each Squadron which participates in at least one public Boating Safety event (exclusive of boat shows and seminars) (3)	
	Each Squadron which has one or more members who earns the grade of Senior Navigator(s). (10)	
	Each Squadron which has 30% of its new members enrolled in an advanced or elective course within one year of becoming a member. New member reporting period 1 January through 31 December of the year prior to the year of award. (1)	
	Each Squadron which graduates a minimum of one boating course student per active squadron member of the award year. (5)	

**APPENDIX A - SQUADRON STAR AWARD SCORE SHEET**

	Each Squadron which incorporates a USPS approved on-the-water training in its Seamanship, Piloting and/or Cruise Planning courses. (1 point per course, 2 max).	
	Each Squadron in which one or more members completes a Boat Operator's Certification element (1)	
	Each squadron that registers ALL of its public boating courses via the online HQ 800 form. (1)	
	Each squadron that completes the online ED-26 boating course registration using the <i>Boating Class Workbook</i> , or the <i>Boating Course Assistant (BCA)</i> for each student attending their public boating courses (1)	
	Each squadron that presents three or more USPS seminars during the award year (3)	
<b>ADMINISTRATIVE DEPARTMENT</b>		
1. Membership	Retention as of 31 January of the year of the award. See Note A.	
	Exceeds 85% (1)	
	Exceeds 88% (2)	
	Exceeds 92% (3)	
	Total Membership as of 31 January of the year of award exceeds 100% over previous year. See Note B. (10)	
2. Operations Training (OT)	Each Squadron which conducts at least one OT program. (1)	
	Each Squadron in which each current Squadron bridge officer has successfully completed OT within the preceding three years by 31 July of the Squadron watch year. (1)	
3. Boating Activity	Each Squadron which conducts at least one rendezvous with one or more other Squadrons. (1)	
	Each Squadron which conducts at least one Predicted Log Contest. (1)	
	Each Squadron which sponsors a District rendezvous. (1)	

**APPENDIX A - SQUADRON STAR AWARD SCORE SHEET**

<b>SECRETARY'S DEPARTMENT</b>		
1. Publications	Each Squadron which prepares/distributes at least four issues of their Squadron newsletter. (3)	
	Each Squadron whose publication achieved the "Excellence in Journalism" award in the preceding watch year. (1)	
	Each Squadron which submits at least one article or photograph for the ENSIGN. (1)	
	Each Squadron which has one or more articles/photographs published in the ENSIGN. (1)	
2. Roster	Each Squadron which prepares/distributes a Squadron roster or maintains an online roster. (1)	
3. Report	Each Squadron which submits a Squadron Historian Report no later than 31 December of the year prior to the year of award. (1)	
4. Website	Each Squadron which operates and maintains a website. (1)	
	Each Squadron which received a USPS Website award (2) or USPS Website Excellence award (4) in the year prior to the award.	
<b>TREASURER'S DEPARTMENT</b>		
1. IRS Tax Reports	Each Squadron which files a Form 990 (or alternate) as due. (1)	
	Each Squadron which files a tax report with the State, if required by law in their state. (1)	
2. Delinquency	Each Squadron which maintains a non-delinquent status with District and USPS Headquarters throughout the year. (1)	
3. Dues	Each Squadron which had submitted its Notice of Squadron Dues prior to last day of January of the year of award. (1)	
	Each Squadron that submits payment of D/28 Assessment is made to the D/28 Treasurer within 30 days of billing date. (1)	

**APPENDIX A - SQUADRON STAR AWARD SCORE SHEET**

<b>COMMANDER'S DEPARTMENT</b>		
1. Attendance	Each Squadron in which the Cdr or EXO <u>and</u> SEO or Ass't SEO attends each District Conference and Council Meeting. (5 points per meeting) <u>A Squadron that satisfies the above requirements for all four regularly scheduled meetings. (5 additional points)</u>	
	Each Squadron which has at least 10% of its total membership in attendance at any District Conference or Council Meeting. (1 each occurrence)	
2. USPS Educational Fund	Each Squadron which, by October 1 of the award year, makes a 100% contribution per active member to the USPS Educational Fund. (1)	
3. Goal Statement	Each Squadron whose Cdr submits its goal statement, with five or fewer goals, to the D/C no later than 60 days after the squadron change of watch of the year prior to the year of award (1 per goal). See Note E.	
	Squadron goals attained. (2 each)	
4. Reports	Each report listed below which is submitted to District and/or National on a timely basis:	
	NPR 101S (1)	
	Merit Mark (1)	
5. Squadron Organization	Each Squadron that reduces by 5% per year the number of unfilled elected and appointed officer's positions OR has all positions filled. (3)	
<b>TOTAL POINTS</b>		