

April Milestones

BOATING CLASS

SEO

Provide dates, time and place of summer Boat Smart and September Boating class to District Educational Officer for inclusion in district flyer. Send form HQ800 to DEO.

SEO

Provide quantity of material ordered and inventory flow of class material to the Executive Committee.

Treasurer

Provide winter of previous year boating class income and credit to Executive Committee.

Review Operations Manual for information regarding compliance with IRS rules pertaining to form 990

Chairperson

Contact Kathleen McDonald (current contact) at Wilcox High School to schedule and secure use of Library for Boating Class in September.

MEMBER CLASSES

SEO

Submit class schedule for Summer/Fall to Executive Committee for approval.

SEO

Provide quantity of material ordered, returned and inventory of class material to the Executive Committee.

SEO

Provide schedule of Summer/Fall classes to District Educational Officer for publication to other Squadrons in Light 25.

Executive Committee

Approve or discuss for approval the Summer/Fall member classes submitted by the Squadron SEO.