

June Milestones

BOATING CLASS PRO

Prepare and distribute flyers for September boating class to local dealers and other means of advertising so that public relations for the class will be several months before the class starts. (See also August)

MEMBER AWARDS Education Award Committee

Produce documentation of qualifications of Chapman Award nominee.

RENEWALS Administrative Officer

Obtain list of non-renewals (1 June) from Treasurer. Utilize Bridge Officers to contact non-renewals by 15 June.

Treasurer

Mail final renewal list to HQ by 31 June. See August Milestone for non-Renewals.

Dues transmittals to HQ must be postmarked by 30 June.

Mail final dues notices to delinquent members on 1 June. Give list to Commander.

Commander

Watch dues processing. Begin contacting non-renewals by 1 June. Check on arrangements for handling new member prospects from summer Boating classes.

MEMBER CLASSES SEO

Submit ED-27 forms immediately following Summer Boating Classes. Schedule fall Boating classes and secure facilities.