

**UNITED STATES POWER SQUADRONS
INSTRUCTOR DEVELOPMENT COMMITTEE**

**GUIDELINES FOR TEACHING AIDS EXHIBIT
AT THE USPS ANNUAL MEETING**

1. A squadron may enter as many aids as it desires, however each aid may be entered in only ONE of the following twelve categories:

BOATING	JUNIOR NAVIGATION	INSTRUCTOR DEVELOPMENT
SEAMANSHIP	NAVIGATION	MARINE ELECTRONICS
PILOTING	CRUISE PLANNING	SAIL
ADVANCED PILOTING	ENGINE MAINTENANCE	WEATHER

2. The Teaching Aid should be accompanied by the following three pieces of paperwork:
(a) Statement of Purpose (b) Construction Plans (c) Operating Instructions
3. A separate completed registration form for each teaching aid must be hand delivered to the TEACHING AIDS EXHIBIT REGISTRATION DESK. (Blank registration forms are available on line and at the Exhibit)
4. **Any squadron shipping teaching aids, must ship them to: HYATT REGENCY DALLAS, 300 REUNION BOULEVARD, DALLAS, TX 75207 marked: HOLD FOR (your squadron representative)**
5. Shipped aid(s) are to arrive by the Tuesday prior to the Annual Meeting.
6. The Instructor Development Committee will neither accept nor re-ship squadron teaching aids.
7. Teaching aids must be registered on Thursday between 0900 and 1600; judging will begin at 1630 on Thursday.
8. The exhibitor is responsible for placing the teaching aid and the NUMBERED EXHIBIT CARD in the proper assigned CATEGORY AREA.
9. Teaching aids are submitted by squadrons. Awards are only made to squadrons and districts; never to individual members.
10. Teaching aids may remain on display until 1630 Friday and must all be removed by 1730 on Friday.
11. **A teaching aid that has won FIRST PLACE at the previous Annual Meeting is not eligible for an award in that same category.**