



# USPS EDUCATIONAL FUND

**TRUSTEES' MEETING AGENDA 0900-1200 – 26 January 2012**  
**CT 6, Hyatt Regency, Jacksonville, FL**

## **Open Meeting - 0900-1115:**

- 0900 Call to order - Attendance; introduction of guests; Announcement of meeting schedule
- 0910 Introduction of Tom Brincka who is anticipated to be elected as a new trustee at the Annual Meeting to succeed Spencer Anderson.
- 0915 Approval of Minutes of meeting 15 September 2011 @ Sheraton Greensboro Hotel, Greensboro, NC
- 0920 Review & approval of electronically-taken actions since September 2011:
  - a. Grant 210 for Search Engine Optimization for the ABC web site
- Confirmation of closure of grant Nos. 201, 203, 204, 208, 209
- 0930 Status – Charitable Registration Filing – state of Ohio
- 0940 Overview of treasurer's reports – Doug Kerr
  - a. Directors and Officers Insurance
  - b. Amended IRS filings
  - c. Status of reissue of lost checks
  - d. Audit
  - e. Organization of records
  - f. Financial statements
- 1000 Report on donations received in FY 2011 - Barbara Spraggins
- 1015 Status review of all open Grants (See attached reports from Molteni/Sweet )  
Action to close any completed Grants or extend if necessary
- 1030 Receipt of any new Grant Requests + Q&A
  - a. V/C Robert Sweet or ?
- 1100 Website Development and Updating of Honor Role – Griffing
  - a. Website data is over 1 year old!
- 1115 Other old business
- 1125 Other new business (incl. comments from public)
- Adjourn Open Meeting - 1130

## **Trustees Executive Session (closed) - 1130-1145**

- 1130 Discussion & decision on any new grant requests

## **Executive Session of 2012 Trustees (closed) – 1145-1200**

- Election of 2012 officers
  
- Other confidential business of Trustees

Adjourn – 1200