The Operating Committee of United States Power Squadrons met on 21 Feb. 2004 at its national headquarters in Raleigh, N.C.

Members present:

C/C G. Leslie Johnson, SN           R/C U. Glenn Daughtridge, AP  
V/C Ernest G. Marshburn, SN         R/C Thomas R. Dougherty, SN  
V/C Spencer P. Anderson, SN         R/C James D. Richlak, SN  
V/C Creighton C. Maynard Jr., SN    R/C Joseph R. Mesenburg, SN  
V/C Frank A. Dvorak, SN            R/C Alan F. Wentworth, SN  
V/C John T. Alter, SN              R/C Darrell G. Allison, AP  
P/C/C Theodore H. Smith, SN

Report of the Chief Commander

C/C G. Leslie Johnson, SN, called the meeting to order at 0800, and P/C/C Theodore H. Smith, SN, gave the invocation.

C/C Johnson reported that the dates of the 2004 National Safe Boating Week are 22-29 May.

The chief reported that P/R/C Kenneth D. Link, JN, will attend the National Waterways Conference on 16-18 March 2004 and will discuss ongoing initiatives with representatives of the U.S. Army Corps of Engineers.

The chief reported that he shared the Lewis and Clark Bicentennial Commemoration celebration dates and locations, provided by the USACE, with district commanders and district executive officers.
C/C Johnson reported that the ad hoc Environmental Committee, chaired by R/C Jean Hamilton, SN, has created a committee slogan: “The environment -- USPS is in it!”

The chief reported that he will attend a recreational boating workshop in Oakland, Calif., on 9 March 2004, which is hosted by District 11, USCG.

C/C Johnson entertained a motion to cancel the December 2004 and December 2005 OCom meetings to reduce expenses. The OCom ADOPTED the motion. (2004-OC-06)

**Report of the National Executive Officer**

V/C Ernest G. Marshburn, SN, reported that CCWeb was back online as of 9 Jan. 2004. He said that NOAA has restored credits back to 10 Dec. 2003 and that the Cooperative Charting Committee will ensure that all credits are awarded to USPS members. He reminded members that the Cooperative Charting year ends 31 March 2004; all reports must be submitted prior to the cutoff date to be counted in this Cooperative Charting year. All reports received after 31 March 2004 will be credited to the 2004-2005 Cooperative Charting year.

V/C Marshburn reported that the National Meetings Committee continues to conduct site reviews of prospective Governing Board meeting sites. The committee has completed hotel contracts through the Fall 2007 Governing Board. Ft. Worth and Dallas are being investigated as possible sites for the 2008 Annual Meeting.

The national executive officer reported that the Marine Safety Committee had requested to change its name to the Recreational Boating Safety Committee. The OCom ADOPTED a motion to change the name of the Marine Safety Committee to the Recreational Boating Safety Committee and requested that the Committee on Rules present the motion to the Governing Board for approval. (2004-OC-07)

V/C Marshburn reported that the Marine Safety Committee is preparing a statement in support of the NASBLA position to require occupants of small open boats to wear a personal flotation device while under way. The committee will submit its recommendation to the OCom for review and consideration.

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The Squadron Development Committee reported that seven provisional squadrons are working toward chartering: Northern Neck Provisional Squadron/5, Upper Keys Provisional Squadron/8, Point Wilson Provisional Squadron/16, Monterey Bay Provisional Squadron/25, Golden Isles Provisional Squadron/26, Northern Arizona Provisional Squadron/28 and Tri-Lakes Provisional Squadron/30. V/C Marshburn reported that the Law Committee has approved the development of provisional squadrons in Mexico. He said that provisional squadrons formed in Mexico will not be covered by USPS insurance. In addition, he reported that the committee has developed a visual standup display for the chief commander’s representatives to use during their presentation of the chief’s message at the spring district conferences which says: “1300 New Members Recruited By 24 New Squadrons! Real District Growth.”

V/C Marshburn reported that there are approximately 14 locations that have indicated an interest in forming a provisional squadron, including groups in Alaska and Mexico and in districts 6, 13, 14 and 17.

The Vessel Safety Check Committee reported that 189 vessel safety inspections have been performed since 1 Jan. 2004; 150 vessels passed inspection. There are presently 2,071 vessel examiners. The national executive officer reported that the “VSC Mega Week” will begin on 22 May, the first Saturday of National Safe Boating Week, and will continue through 4 July. 

V/C Marshburn reported that the Executive Department is developing an online newsletter, *Around United States Power Squadrons*. The first issue will be published in May 2004 prior to the Spring Governing Board Meeting.

He reported that the new USPS mailing list provides members with timely information on USPS events, activities and other important information on a monthly basis. Members may subscribe to the list at www.usps.org/mailman/listinfo/insideusps.

V/C Marshburn extended high commendations to P/R/C Robert A. Keller, SN, special assistant to the national executive officer, for his outstanding efforts on behalf of the Bowsprit Program. OCom members echoed similar praise for his outstanding work.

The national executive officer reported that the state legislatures in New York and Wisconsin are considering mandatory boating education.
V/C Marshburn updated the OCom on his research to seek proposals from additional grant-writing consultants. He said that he had not located a consultant who would offer a proposal as amenable as the one submitted by Jean O’Connell Associates. After discussion, C/C Johnson entertained a motion to sign a grant-writing contract with Jean O’Connell Associates. The contract calls for quarterly payments of $5,000 and contains a clause that allows USPS to terminate the contract at any time. It is anticipated that the funds generated by this contract will exceed the costs. The OCom ADOPTED a motion to sign a grant-writing contract with Jean O’Connell Associates. (2004-OC-08)

Report of the National Educational Officer

V/C Spencer P. Anderson, SN, reported that the process to review and approve state memorandums of understanding is being reviewed by the ad hoc National Government and Partner Relations Committee.

V/C Anderson reported that the Educational Fund approved a grant to cover the costs of printing 100,000 copies of the USPS Float Plan. Plans are to distribute 25 copies to each squadron. Squadrons will have to pay only shipping and handling charges for additional copies.

The OCom ADOPTED a motion to increase the selling price to squadrons for the Skipper Saver learning guide to $6 and to establish a manufacturer’s selling retail price of $12.95 and a wholesale price of $6.27. (2004-OC-09)

V/C Anderson updated the OCom on course development for Piloting and Advanced Piloting. He said that the Educational Department purchased software to enable it to compress the PowerPoint® presentation for these courses and the compressed presentation will be posted on the USPS Web site. The national educational officer reported that these courses are still scheduled for release in fall 2004.

V/C Anderson reported that the Inland and Coastal Navigation Committee project team reviewed three texts that could provide basic instructional and background information for the revised Piloting and Advanced Piloting courses. The national educational officer reported that using existing texts will allow the team to concentrate on building effective exercises, cruises and step-by-step skill-building material. He reported that the team had recommended The Weekend
Navigator as the supporting text, which explains the principles and skills of navigation. The OCom ADOPTED a motion to approve The Weekend Navigator as the supporting text for the Piloting and Advanced Piloting courses. (2004-OC-10)

The national educational officer reported that ABC Internet sales are up; they are slightly more than the same period last year. He reported that a new wholesale price structure was developed that provides a sliding scale from $16 to $10, based upon quantities purchased from one to 10,000. He said that this wholesale price structure was created at the request of the USCG Auxiliary, which has a team seeking large retail accounts.

V/C Anderson updated the OCom on the status of updating and producing the USPS boating course on DVD. The national educational officer will continue to negotiate with the publishers to ensure that USPS will retain full rights to the USPS boating course text that will accompany the DVD.

The national educational officer reported that individuals who have the USPS Digital Chart CD, which will be distributed in the future with The Squadron Boating Course, Chart Smart, Piloting, and Advanced Piloting, will be able to purchase and download groups of local charts from Maptech® for $50, as compared to about $250 for the full kit. Additional details will be provided by the chief’s representatives at the 2004 district spring conferences.

Report of the National Administrative Officer

V/C Creighton C. Maynard Jr., SN, reported that the Auxiliary Advisory Committee is testing 600 recipes for inclusion in the national cookbook. He reported that more than 500 copies of By Land or By Sea have been sold to date. The $25 pre-sale price includes shipping and handling charges. After publication, the price will be $25 plus shipping and handling charges.

The Squadron Activities Committee has removed port captains who are no longer members from the Port Captain’s Roster. The online roster is now more user-friendly; members can now search for a port captain by state and waterway. The committee is working on purging and updating the Amateur Radio Net Roster.
V/C Maynard reported that the USPS Ham Radio Net is holding a 90th anniversary special event station during the Feb. 2004 OCom weekend at headquarters.

The national administrative officer reported that the Member Benefits Committee is continuing to investigate long-term care insurance benefits for USPS members. He reported that it has been difficult to find a single insurer who will offer a discount to USPS members nationwide. V/C Maynard reported that V/C Alter will continue to work on this potential member benefit project.

The Membership Committee reported that the number of apprentices has increased from 26 to 81 since 31 May 2003.

V/C Maynard reported that New River Sail and Power Squadron is the first recipient of the Power of One Grand Squadron Challenge for increasing its membership by at least 50 percent since 1 Oct. 2003. The squadron had 27 active and 3 family members as of 1 Oct. 2003 and 44 active and 3 family members as of 31 Jan. 2004.

The national administrative officer reported that the first USPS/BoatU.S. Civic Service Award was presented to District 13 and San Juan Power Squadron at the 2004 Annual Meeting. He noted that five districts and 28 squadrons submitted entries.

The Leadership Development Committee reported that information on the Operations Training Module IV was distributed at the committee’s annual meeting Expo booth. This module instructs squadrons on how to earn the Operations Training Certificate. The committee has updated the Leadership Development Manual and printed copies are available at headquarters for $4, plus shipping and handling charges.

V/C Maynard reported that the Administrative Department will continue to support the online departmental newsletter, Inside the United States Power Squadrons, which can be downloaded at www.usps.org/national/aonews.

V/C Maynard led a discussion on the USPS age limit for apprentice members, which is currently 18 years of age. It was noted that many of these individuals are attending institutions of higher learning and that requiring them to change their member status and pay higher dues could
prohibit them from continuing their membership. After discussion, the OCom ADOPTED a motion to request that the Committee on Rules amend the USPS Bylaws to allow apprentices to continue their apprentice membership until they reach the age of 23. (2004-OC-11)

The national administrative officer reported that the 2005 dues renewal package will include a member benefits brochure, a copy of the MemCom 1 form and a letter from C/C Johnson encouraging each member to recruit a new member. He also reported that 2005 dues renewal packages will be mailed to 2004 nonrenewals along with a note from C/C Johnson encouraging them to renew their membership.

Report of the National Secretary

V/C Frank A. Dvorak, SN, reported that headquarters is receiving OD-1 and OD-2 forms electronically. Staff members continue to prepare software and ancillary documents to support the HQAB test that will begin on 1 April 2004.

The national secretary reported that a major effort of THE ENSIGN Committee in 2004 will be to increase advertising income. An advertising coordinator has been designated to follow-up possible advertising leads from districts and squadrons. A coordinator has also been designated to work with the district and squadron THE ENSIGN correspondents to stimulate greater participation.

V/C Dvorak reported that P/D/C William F. Mullin, AP, a former magazine publisher, met with OCom members to discuss a 5-year plan for THE ENSIGN. C/C Johnson announced that he will form an ad hoc committee to study a 5-year plan for THE ENSIGN.

The Information Technology Committee discovered a flaw in the ITCom Web site awards evaluation program and is developing an appeals process. Districts and squadrons were given until 16 Feb. 2004 to file an appeal. ITCom is working with its CPS counterparts to develop a system where members of both organizations can access each other’s respective Web sites.

The Operations Manual Committee is updating the manual to reflect departmental changes that were approved at the 2004 Annual Meeting. The updated version will be available for download by the 2004 Spring Governing Board Meeting.
The national secretary reported that the Publications Committee awarded the 2003 Distinction in Journalism Award to winners in both the Spanish language and electronic category.

The Ship’s Store Committee reported sales of more than $30,000 during the 2004 Annual Meeting.

The Historian’s Committee presented a PowerPoint® presentation during the 2004 Expo on completing and submitting form H-701.

The Flag and Etiquette Committee is developing a list of frequently asked questions that will be posted on the committee’s Web site. The committee is also reviewing all of the flag information on the USPS Web site for accuracy as well as working with the Law Committee to create a new licensing agreement.

**Report of the National Treasurer**

V/C John T. Alter, SN, reported that Langdon & Company, CPAs, completed its annual audit of USPS financial records and has determined that USPS’ positions are represented fairly and accurately. He reported that audited figures show revenues of $1,904,907 and total operating expenses of $2,143,587, for a deficit of $231,431, which is slightly less than the unaudited figures presented at the 2004 Annual Meeting.

V/C Alter reported that the Budget Committee met at headquarters from 12-14 Feb. 2004 to prepare the 2005 budget. He said that based on revenue projections that expenses will need to be reduced by approximately 10 percent from current levels. He said that declining revenues continue to be the major problem. V/C Alter reported that the 31 Jan. membership numbers reflected that active membership totals were down 2,117 members from one year ago, which translates into almost a $60,000 revenue shortfall.

The national treasurer reported that insurance premiums for 2004 were $162,407 compared to $158,356 in 2003, a 2.5 percent increase, which is well below the increase experienced in the past several years.
V/C Alter reported that the Planned Giving Committee received some modest gifts as the result of the Planned Giving mailing in Fall 2003.

The national treasurer reviewed the unaudited financial statements as of 31 Dec. 2003 and 31 Jan. 2004. He noted that expenses exceeded revenues by approximately $1,500 as of 31 Dec. and that expenses exceeded revenues by approximately $11,912 as of 31 Jan.

Report of the Finance Committee

R/C Joseph R. Mesenburg, SN, stated that it is imperative that USPS follow the basic budgeting rule of balancing budgets through adjustments on the expenditure side of the budget, versus adjustment on the revenue side when creating budgets.

R/C Mesenburg reported on the USPS investment portfolio. He said that the amount under Finance Committee management is $2,387,934.09. The asset allocation of the portfolio is 44.6 percent in equity mutual funds, 39.8 percent in certificates of deposit, 0.9 percent in corporate bonds and 14.7 percent in money market funds. He reported that the total investment return as of 31 Jan. 2004 is $74,055, a 3.2 percent increase since 30 Nov. 2003. R/C Mesenburg reported that as of 30 Nov. 2003, the five equity mutual funds were valued at $998,142.42, and that they were currently valued at $1,064,741, an increase of 6.7 percent.

R/C Mesenburg reported that contributions to the Members’ Fund have been received in memory of P/C/C William D. Selden, SN; P/C/C James H. Pou Bailey, SN; and P/R/C Theodore C. Brown Jr., AP. He reported a balance in the Members’ Fund of $123,496.69. The balance in the Endowment Fund is $124,752.53.

Report of the Committee on Nominations

R/C U. Glenn Daughtridge, AP, reported that the Committee on Nominations has filled some vacant positions and continues to seek qualified individuals.

Report of the Committee on Rules

R/C Thomas R. Dougherty, SN, reported that the Committee on Rules received a request
from District 17 to consider a Bylaws revision to allow family members to serve on squadron committees and as chairmen of non-elected committees. He reported that the committee will present the necessary Bylaws amendments to the Governing Board for approval at the 2004 Spring Governing Board Meeting in Pittsburgh.

R/C Dougherty reported that the committee is working on a plan to allow districts and squadrons to file bylaws electronically. He said that an article will be published in the April issue of THE ENSIGN that will explain the details. The approval process will remain essentially the same except that the Committee on Rules members with oversight responsibility will file the bylaws on the Web site. Paper copies will be held for at least one year.

R/C Dougherty reported that at its December 2003 meeting the OCom requested that the Committee on Rules consider a Bylaws revision to allow the chairman of district and squadron nominating, rules and audit committees to hold the rank of first lieutenant. He said that after careful consideration, the Committee on Rules recommends against this proposal because approximately 40 percent of USPS squadrons have less than 75 members, and the addition of three flag positions could cause a hardship in finding suitable candidates.

**Report of the Marketing and Public Relations Committee**

R/C Darrell G. Allison, AP, reported that he and R/C Howard Yoas, SN, had developed a vendor/exhibitor response form to survey 2004 Annual Meeting Expo participants. He said that comments received from non-USPS participants indicated 100 percent support of the Expo project; all exhibitors expressed a strong commitment to participate in a 2005 Annual Meeting Expo.

R/C Allison stated that he and representatives from the Educational Department will visit Maptech® facilities to determine if there is a possibility of developing some cooperative promotional projects.

He reported that copies of the 90th Anniversary PowerPoint® presentation given during the 2004 Annual Meeting dinner-dance are available on CD-ROM for $35 each and may be ordered by contacting D/Lt Chub Varga at cvarga@us.ibm.com.
R/C Allison reported that requests for cooperative advertising reimbursements will be processed on 31 March, 31 August and 31 October. He said that this will provide funds earlier to districts and squadrons for projects that were held early in the year.

R/C Allison reported on an experimental project using e-mail to distribute media releases. He said that electronic media releases were sent to West Coast magazines and newspapers, and articles appeared in two community newspapers and one regional boating newspaper. He said that media releases were provided to squadrons via PSML, targeting public relations officers and newsletter editors.

He reported that hard copy media releases and photographs were sent to 100 newspapers and boating magazines promoting the Montefiori Hospital Christmas project, which was attended by P/C/C Smith and other USPS representatives.

He reported that the Marketing and Public Relations Committee is developing an experimental group of public service announcements in PDF format that will be distributed via the Internet.

R/C Allison reported that he met with representatives of Polaris Industries Inc., and discussed a potential partnership.

He reported on discussions with representatives from the Western States Petroleum Association about a homeland security issue concerning recreational boating traffic near offshore oil platforms. R/C Allison said that commercial ship and service boat operators are aware of the security issues near these strategic resources, but that recreational boaters are not. He is discussing a potential partnership with the Western States Petroleum Association and other interested public agencies and private corporations that would involve producing literature that could be distributed to members in boating classes and to boaters receiving vessel safety inspections.

R/C Allison reported that USPS will be represented at the Fred Hall Fishing, Tackle and Boat Show in California. He reported that P/R/C Ken Link, JN, and members of District 8 represented USPS at the Miami Boat Show. P/R/C Link met with representatives from Monterey Boats, Genmar® Corporation, Sea Tow and several boating manufacturers.
R/C Allison reported that Steve Gronka, president of Sea Quest Kids™, has requested a banner recognizing the partnership between USPS and Sea Quest Kids™. The OCom ADOPTED a motion to create a partnership banner with Sea Quest Kids™ at a cost not to exceed $400. (2004-OC-12)

The OCom ADOPTED a motion to produce 500 copies of the plastic, peel-and-seal brochure holders at a cost not to exceed $400 and to increase the selling price to squadrons to $1 each. It was also agreed to increase the selling price to squadrons of the cardboard brochure holders to $1 each. (2004-OC-13)

Report of the Law Officer


R/C Richlak reported that the Planned Giving Committee requested that the Law Committee investigate the costs of soliciting charitable contributions from members. This would require paying filing and legal fees in each applicable state. The LawCom received a quote of approximately $5,100 for the initial year of registration and for each subsequent year. The OCom agreed to take the request under consideration.

R/C Richlak updated the OCom on the status of subordinate unit information requests. He reported that as of 9 Feb. 2004, approximately 100 subordinate units have not complied with the request to file subordinate unit information with headquarters. The chief commander’s representatives will discuss the immediate need to file this information with the district commanders at the district spring conferences.

The national law officer reported on intellectual property issues. He said that LawCom is drafting a proposed agreement of coexistence with the United States Postal Service if the parties would limit the use of the initials USPS to their own respective areas of interest. USPS would be limited to “nautical” and “marine education” usages and the Postal Service would be limited to usages such as “clothing and the like related to postal deliveries.” He reported that the committee
will seek trademark registration for the term “Watersmart from the Start.” He reported that an Affidavit of Usage must be filed for “Boat Smart and Design” by 26 Jan. 2005. He reported that the Collective Membership Application for the “Ensign Flag Design” was issued on 6 Jan. 2004 for a period of 10 years until 6 Jan. 2014 with an affidavit due on 6 Jan. 2010. He noted that the domain paddlesmart.com will expire on 2 May 2004 and will be renewed.

Report of the Planning Committee

R/C Alan F. Wentworth, SN, reported that one of the goals of the USPS Strategic Plan is to “improve, simplify and expedite two-way communications throughout the organization.” He said that information technology has increased USPS’ ability to communicate in the 3 years since the Strategic Plan was approved. He said that improving communications between national and district committees remains an ongoing effort of great importance to USPS. R/C Wentworth said that this effort resulted in establishing the District Planning Network, an e-mail network of district commanders and district planning committee chairs designed to specifically improve two-way communications between these committees. He reminded members that the Planning Committee developed a Planning Committee Manual that is available on CD-ROM or from the committee’s Web site.

R/C Wentworth said that the Planning Committee is developing a sound, numerically-based model for predicting USPS membership. He said that some of the issues that the committee will consider are where will USPS be in 5 or 10 years if current trends continue, what does carefully documented experience over the years provide, why people today join USPS, what are their expectations, why do nonrenewals drop their membership, what are the factors USPS can control and what adjustments will result in a positive change.

He reported that monitoring the progress of the Strategic Plan has been carried out by the Planning Committee and that the committee is investigating various alternatives to the current monitoring operations.

R/C Wentworth reported that the Planning Committee’s Web site has been revised to provide a more interactive and informative source for members. The Web address is www.usps.org/national/plancom. He reported that the committee is revising the Squadron Evaluation Form, which is available on the committee’s Web site.
Report of the Past Chief Commander

P/C/C Theodore H. Smith, SN, thanked all those who had assisted him during his term as chief commander.

P/C/C Smith reported on a meeting between P/C/C Lance J. Jensen, SN, and Ruth Wood of BoatU.S. that was held during the 2004 Annual Meeting to discuss the memorandum of understanding between USPS and BoatU.S. The results of the discussion are as follows:

- BoatU.S. will continue to offer a discounted USPS/BoatU.S. membership fee of $9.50 and a 10 percent towing discount fee. It was announced that BoatU.S.’ towing fee may be increased.
- BoatU.S. is disappointed that the number of squadrons applying for BoatU.S. grants is decreasing. In 2003, only three squadrons received grants from the BoatU.S. Foundation, including Lakes Region Sail and Power Squadron/19, and Austin Power Squadron/21 and Santa Clara Power Squadron/25.
- BoatU.S. is considering adding free advanced boating courses on its Web site. It indicated an interest in partnering with USPS to develop and sponsor these courses.
- The BoatU.S. Foundation reported that it is phasing out its toll-free number where individuals may request public safe boating course information because it is receiving fewer requests for this information.

P/C/C Smith reported that he will represent USPS at a Recreational Boating Safety Visitation Program meeting with the USCG and the USCGAuxiliary at the USCG Headquarters in March 2004.

The OCom ADOPTED a motion to authorize P/C/C Smith to formulate an MOU with the USCG to be signed by C/C Johnson and USCG Commandant Tom Collins at the USPS 90th anniversary celebration in April 2004. (2004-OC-14)

P/C/C Smith reported that the USCG Office of Boating Safety is working to secure endorsements for You’re In Command Program. It was announced that the members of the Labonte race car driving family will serve as national spokesmen for the Coast Guard’s “You’re in
“You’re in Command” boating safety awareness initiative.

P/C/C Smith reported on highlights of the National Safe Boating Council meeting that was held after the 2004 Annual Meeting:

- NSBC received $180,000 from the OMC Foundation.
- NSBC and the USCG will present three yearly awards for excellence in safe boating similar to the USPS/USCG Eagle Awards.
- The Canadian Safe Boating Awards banquet was held in January 2004 with 116 people in attendance. USPS was invited to attend, but the dates of the banquet conflicted with dates of the 2004 Annual Meeting.
- It was noted that there were 750 boating fatalities and 4,000 boating-related injuries in 2002 and that the You’re in Command Program will now focus on anglers, hunters and paddlers. It was also noted that Operation BoatSmart will become part of the YIC Program.

P/CC Smith reported that the Washington state mandatory education bill is currently on hold. He stated that P/C/C Jensen is monitoring progress with this state bill and will keep the OCom informed.

C/C Johnson adjourned the meeting at 1530.

V/C Frank A. Dvorak, SN
National Secretary
1) A motion to cancel the December 2004 and December 2005 OCom meetings to reduce expenses. (2004-OC-06)

2) A motion to change the name of the Marine Safety Committee to the Recreational Boating Safety Committee and that the Committee on Rules present the motion to the Governing Board for approval. (2004-OC-07)

3) A motion to sign a grant-writing contract with Jean O’Connell Associates. (2004-OC-08)

4) A motion to increase the selling price to squadrons for the Skipper Saver learning guide to $6 and to establish a manufacturer’s selling retail price of $12.95 and a wholesale price of $6.27. (2004-OC-09)

5) A motion to approve The Weekend Navigator as the supporting text for the new Piloting and Advanced Piloting courses. (2004-OC-10)

6) A motion to request that the Committee on Rules amend the USPS Bylaws to allow apprentices to continue their apprentice membership until they reach the age of 23. (2004-OC-11)

7) A motion to create a partnership banner with Sea Quest Kids™ at a cost not to exceed $400. (2004-OC-12)

8) A motion to produce 500 copies of the plastic, peel-and-seal brochure holders at a cost not to exceed $400 and to increase the selling price to squadrons to $1 each. It was also agreed to increase the selling price to squadrons of the cardboard brochure holders to $1 each. (2004-OC-13)

9) A motion to authorize P/C/C Smith to formulate an MOU with the USCG to be signed by C/C Johnson and USCG Commandant Tom Collins at the USPS 90th anniversary celebration in April 2004. (2004-OC-14)