

Appendix K

CANADIAN POWER AND SAIL SQUADRONS

(The information contained in this appendix was obtained from both the CPS Operational Manual and the CPS National Secretary)

[K.1] Birth of CPS

[K.2] Differences

[K.3] Cross-membership

[K.4] Training relationship

[K.6] CPS and USPS compared

K.1 Birth of CPS. Canadian Power Squadrons began in 1938 when three members of the Windsor Yacht Club, having heard about USPS, crossed into Detroit, Michigan, and under the direction of Detroit Power Squadron, which supplied both instruction and material, took, and passed, USPS Elementary Piloting course. Soon, along with other boaters, these persons formed the first squadron in Canada, known as Windsor Power Squadron, which was then joined by groups in Sarnia and London, Ontario. On 14 October 1941, representatives of these three groups met in Chatham, Ontario, and formed Canadian Power Squadrons, modeled after USPS. In 1951, the first squadron in Quebec became a reality, then in 1954 came the first squadron of CPS on the west coast. In 1985 the membership approved a change of the name of CPS to Canadian Power and Sail Squadrons so as to more accurately reflect its function and membership.

K.2 Differences. Although USPS generously assisted at the birth of CPS, CPS and USPS are not precisely identical, nor is USPS the parent of CPS; essentially, they are sister organizations with the same aim: to encourage safe boating through education. While USPS has approximately 10,000 more members than CPS, CPS has a much greater percentage of its national population as members. As in most families, the sisters work closely together while, at the same time, developing as individuals; while there are noticeable family resemblances, there are also differences that make each readily identifiable. The table at the end of this section sets forth the most obvious areas for comparison. There are other minor differences which do not require explanation. It is obvious that these differences are not significant, and deal more with style than substance.

K.3 Cross membership. The close relationship between the two organizations has resulted in many persons holding membership in both; being an active member in good standing in USPS and having successfully completed the Boating Course or ABC is grounds for membership in CPS. If a person does not hold dual membership, services rendered to one of the organizations will be recognized as service to the other for the purpose of earning a merit mark. There is a respect and close, warm friendship between both organizations.

K.4 Training relationship. CPS and USPS have an agreement regarding their respective training courses. Course materials and examinations for any of the CPS courses will be furnished to active members of USPS at the same charge as for CPS members. An active member of USPS may take advanced grades or elective courses with a CPS squadron upon proof of qualification. A similar arrangement will be made for CPS members residing in the United States who wish to take advanced grades or elective courses with a squadron of USPS.

If a USPS member wishes to enroll in a CPS advanced grade or elective course, the procedure shall be as follows:

A) The candidate shall present satisfactory evidence to the CPS squadron of his USPS membership and grade, such as a membership card for the current year and a membership certificate;

B) The candidate will be charged the same fees for course material and examinations as a CPS member;

C) The candidate's USPS membership number, squadron and USPS shall be noted on the examination request form (CPS2) when ordering the examination;

D) Upon notification of successful completion of an examination by CPS HQ to USPS HQ a validating sticker for the candidate's USPS membership certificate will be mailed directly to the candidate from USPS headquarters.

If a CPS member wishes to enroll in a USPS advanced grade or elective course, the procedural steps are similar to those outlined above.

K.5 In 2007, the CPS Governing Board adopted several changes to its uniform, rank structure, titles and its method of pledging new members. The CPS dress code was effective October 27, 2007. The essence of those changes are reflected below.

K.6 CPS and USPS Compared

| | CPS | USPS |
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| A. Structures | Canadian law requires that all printed materials be available in both English and French | |
| 1. Operating Committee ... Board of Directors | Termed the Operating Committee in CPS; consists of the national bridge plus immediate P/C/C; (CH/Nominations); Law Officer; and CH/Committee on Rules | Termed the Board of Directors in USPS; consists of the national bridge plus immediate P/C/C willing and able to serve |
| 2. Governing Board | 37 members: Operating Com plus the district commanders plus 10 general directors | over 900 members: C/C, V/Cs, all R/Cs, D/Cs, district educational officers, members of national general committees (rules and nominations), squadron commanders, P/C/Cs, P/V/Cs who have served 2 elected terms as such, Governing Board members emeritus (50 merit marks) plus general members elected on ratio of 1 for every 600 members |
| 3. District | Known by the name of the general area served | Known by number |
| 4. Squadron | essentially the same | essentially the same |

| B. Officers | | |
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| <p>1. National</p> | <p>Chief commander Executive officer National training officer Administrative officer Secretary Treasurer</p> <p>Certain designated positions plus chairs of committees at national level</p> <p>Any person serving on a committee at national level not a permanent rank position (re: regalia)</p> | <p>Chief commander Vice commanders • Executive officer • Educational officer • Administrative officer • Secretary • Treasurer</p> <p>Rear commanders • certain designated positions plus chairs of committees at national level</p> <p>Staff commanders • assistant to chairs of a committee at national level a permanent rank position (re: regalia)</p> |
| <p>2. District</p> | <p>Elected Officers District Commander District Executive Officer District Training Officer District Administrative Officer District Public Relations Officer District Membership Officer District Secretary District Treasurer District MAREP Officer</p> <p>Appointed Officers ... Can be elected District Assistant Training Officers District Boat Pro Officer District VHF Officer (may be combined with below) District Communications Officer District Historian Youth Officer District council composed of the member Squadron Commanders</p> | <p>District commander District lieutenant commanders • District executive officer • District educational officer • District administrative officer • District treasurer • District secretary</p> <p>District first lieutenants • District assistant educational officer • District assistant administrative officer • District assistant treasurer • District assistant secretary</p> <p>District lieutenants • Historian, supply officer, property officer and committee chairs</p> |
| <p>3. Squadron</p> | <p>Commander Executive Officer Training Officer Administrative Officer Secretary Treasurer Membership P. R. Officer Squadron Newsletter editor Squadron Social Officer Squadron Regalia Officer</p> <p>Remaining appointees same as district</p> | <p>Commander Lieutenant commanders • Executive officer • Educational officer • Administrative officer • Treasurer • Secretary</p> <p>First Lieutenants • same as district</p> <p>Lieutenants • same as district</p> |

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| <p>4. Permanent rank officers (rank preceded by “P” after retirement from office)</p> | <p>Chief commander District commander Squadron commander</p> <p>The only rank used is Commander; other officers are titled by their job; that is, squadron secretary, et cetera.</p> | <p>Chief commander Vice commander Rear commander Staff commander District commander District lieutenant commander Squadron commander Squadron lieutenant commander National flag lieutenant</p> <p>Provided that district and squadron lieutenant commanders have served at least 3 years at the rank</p> |
| <p>C. Flags, uniforms, and regalia</p> | | |
| <p>1. Flags</p> | <p>flown similar to yacht club burgee only</p> | <p>may be flown similar to yacht club burgee; in U.S. waters may be flown as substitute for national flag</p> |
| <p>2. Life member flag</p> | <p>same as CPS flag except maple leaf surrounded by gold border</p> | <p>no equivalent</p> |
| <p>3. Officer flags</p> | <p>color of field denotes level of office</p> <ul style="list-style-type: none"> • blue - national • red - district • white - squadron swallow tail design for past officers <p>While CPS no longer uses certain ranks to address members, the use of existing flags and insignia to present positions remains unchanged</p> | <p>color of field denotes rank</p> <ul style="list-style-type: none"> • blue—commander • red—vice or lieutenant commander • white—rear commander, staff commander or district and squadron first lieutenant <p>swallow tail design for some junior officers (white field) as well as for past permanent rank officers</p> |
| <p>4. Merit marks and MM device(s)</p> | <p>merit marks worn on the left sleeve of the blazer senior member device plus 10 and 15 merit mark devices and life member device</p> | <p>merit marks worn on uniform only (not blazer) and on left sleeve of regulation USPS long-sleeved shirt senior member device and life member device only, life member device being the senior member device within a wreath of palm leaves</p> |
| <p>5. Educational proficiency</p> | <ul style="list-style-type: none"> • bar for Seaman • star for Advanced Pilot • bar-star-bar for Advanced Pilot and Seaman • star-bar-star for Junior Navigator • star-bar-star-bar-star for Navigator | <p>AP, JN or N with bar beneath; requires AP or higher plus at least three elective courses</p> |

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| <p>6. Full certificate (“Educational Achievement”)</p> | <p>as N device, but maple leaves substituted for stars; requires all advanced grades plus certain elective courses plus senior member</p> | <p>N device enclosed by a rectangular border: requires all advanced grades and elective courses .. spoken as “senior navigator” and written as SN</p> |
| <p>7. Rank insignia</p> | <p>Active and past officers may wear in conjunction with lapel pin a rank tab (applies to Chief Commander, Past Vice Commanders, Past Rear Commanders, District Commanders, Past District Lieutenant Commanders and Squadron Commanders</p> <p>retired rank indicated by “R” above insignia</p> | <p>Worn on cap, uniform, blazer pocket and on shoulder boards of regulation USPS shirts</p> <p>Retired rank indicated by silver instead of gold insignia</p> <p>Junior officer insignia in red</p> |
| <p>8. Uniform</p> | <p>Blazer ensemble is the dress code to be worn by all National Officers when requested by the Chief Commander, but optional to all members who may wear a business suit or equivalent for formal venues. A new casual outfit consisting of a CPS shirt with the CPS logo to be worn with slacks or skirt is also optional for all members.</p> | <p>black with blue sleeve braid (originally same as CPS)</p> |
| <p>9. Sustaining member tie/scarf</p> | <p>Tie and scarf no longer available in CPS</p> | <p>pale yellow tie with stylized USPS lettering</p> |
| <p>D. Membership</p> | | |
| <p>Types of membership</p> | <p>regular member</p> <ul style="list-style-type: none"> • passed prescribed membership requirement and admitted to membership | <p>active member</p> <ul style="list-style-type: none"> • complete application for membership, approved by squadron executive board |
| | <p><i>see family member below</i></p> | <p>additional active member</p> <ul style="list-style-type: none"> • ½ national dues, active member not necessarily related to but at same address as active member |
| | <p>family member</p> <ul style="list-style-type: none"> • ½ all dues, regular member who is spouse or dependent of a regular member and at same address <p>not equivalent to USPS family member</p> | <p>family membership was discontinued and changed to active member as of the GB of 09/04/10</p> |

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| | <p>junior member</p> <ul style="list-style-type: none"> • has passed boating course, is under 18 years of age | <p>apprentice</p> <ul style="list-style-type: none"> • essentially same as CPS between the ages of 12 and 18 except no boating course |
| | <p>life member</p> <ul style="list-style-type: none"> • past chief commander or 20 merit marks | <p>life member</p> <ul style="list-style-type: none"> • past chief commander or 25 merit marks |
| | <p>associate member</p> <ul style="list-style-type: none"> • available to those attaining a passing grade in CPS PCOC examination or other examinations as approved by the Operating Committee. • has all the rights of a regular member except the right to fly the flag | <p>associate member</p> <ul style="list-style-type: none"> • active member of USPS or additional active member of family member of CPS who takes a form of social membership in a USPS squadron • not a voting member of this second squadron, not truly a form of membership |
| | <p>corporate member</p> <ul style="list-style-type: none"> • Operating Com may designate a firm, organization or corporation as a corporate member. • Must give a donation to CPS as determined by the GB • Has none of the rights of a CPS member | <p>corporate member</p> <ul style="list-style-type: none"> • corporate members shall be entities having an interest in boating safety or recreational boating; shall pay such dues and entrance fees as may be set by the Governing Board; may not vote, hold office, participate in local activities or enroll for members courses; may wear the member's pin; and may be admitted by majority vote |
| | <p>sustaining member</p> <ul style="list-style-type: none"> • No longer available in CPS | <p>sustaining member</p> <ul style="list-style-type: none"> • available by payment of 20 times yearly dues at time of application. |
| | <p>Honouary member</p> <ul style="list-style-type: none"> • Governing Board or a Squadron may appoint an honouary membership to a person as an individual or representative of a corporation that confers a significant benefit or renders extraordinary service to CPS or to the squadron • not entitled to vote, may attend meetings and enter into discussion, and not required to pay any annual dues to CPS, a district or squadron | |
| Becoming a member | <p>membership open to all persons passing the qualifying boating course examination with a mark of 75% and to those who take any advanced course as their first course</p> | <p>by application, candidate endorsed by squadron member, recruited from public boating course enrollment, boat show visitors, friends and neighbors</p> |

| E. Terminology equivalents | | |
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| 1. Departments/com- mittees | Training | Education |
| | Maritime radio | Radio technical |
| | Marine reporting (MAREP) | Cooperative charting |
| | No equivalent committee | Teaching aids |
| | Membership committee | Membership committe |
| 2. Courses/programs | Instructor Development | Instructor Development |
| | Officer Training Program including Squadrons at Risk Program | Operations training |
| | Sailing | Sail |
| | Boat and Engine maintenance | Engine maintenance |
| 3. Other | National committee | General committee |
| F. Customs, etiquette and general | | |
| 1. Commencement of meetings | National annual meetings begin with the singing of the National Anthem | usually commences with Pledge of Allegiance and playing of national anthem |
| 2. Saluting the flag | stand at attention | salute only if formal cap worn, otherwise by holding right hand over left breast (“breast salute”) |
| 3. Name plate | squadron and office indicated | Generally, only name and squadron indicated |
| 4. Identification of district | by name | by number |
| 5. National documents (in order) | bylaws Governing Board regulations District regulations Squadron regulations Policies | USPS Bylaws District bylaws Squadron bylaws |

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| 6. Originating document (squadron) | warrant | charter |
| 7. Rank differences | documented in B-4 | staff commander - Stf/C past commander - P/C |
| 8. Grades | AP - advanced pilot, without seamanship (no longer available) | AP - advanced pilot |
| | <u>AP</u> - advanced pilot with seamanship | no equivalent |
| 9. National magazine | The <i>Port Hole/Le Hublot</i> ... published as part of a nationally circulated magazine four times per year | <i>The Ensign</i> |
| 10. Squadrons | not a legal entity separate and apart from CPS | may incorporate as a non-profit organization under the laws of the state in which it has its main activities |
| 11. Tax deductions | no tax deductions to members except for receipted charitable donations in cash | members participating in functions in an official capacity may deduct certain expenses as charitable contributions, as well as direct contributions of cash or property |