

UNITED STATES POWER SQUADRONS®

Operations Manual

What's Changed since Last Update?

MAY 2008 RELEASE

The May 2008 edition of the Operations Manual contains all known updates as of the Annual Meeting of 02/23/08 held in Dallas, Texas. Please note the bylaws included in Appendix A are as approved at the Governing Board held in Norfolk, Virginia, in September 2007. All references to any changes adopted by the Annual Meeting conducted in Dallas in February 2008 have been incorporated into the various chapters.

Since this is a complete and comprehensive update, the changes noted in the previous release of the "What's Changed" document have been deleted and all change bars in the Operations Manual removed. Any future changes subsequent to this release will be noted in this document and noted in the manual by the use of a change bar. An example of a change bar is shown at the left of this paragraph.

The bylaws adopted in Norfolk were revised in many and various ways. Essentially, the use of a Board of Directors was adopted. This necessitated several changes in the Operations Manual. As well, the numbering of many of the bylaws was changed to reflect the new structure and order of the bylaws. Every effort has been made to update this manual to accurately reflect this new numbering system. Every effort has been made to update the textual content to be consistent with the new bylaws. If

you note any irregularities from the content of the bylaws and this manual, please notify the Operations Manual Committee so they may be corrected.

The Membership Committee completely revised the Membership Manual. It is included in the Operations Manual as Chapter 13 completely replacing the previous Membership Chapter. As well, it is also available as a stand alone document which can be downloaded from either the Operations Manual or the Membership website.

Post the Dallas Governing Board, every Department Head and Committee Chair was asked to review their respective sections of this manual for completeness and accuracy. Every effort has been made to ensure the accuracy of the content of this manual. If you note a discrepancy, please notify the Operations Manual Committee and we will ensure it gets corrected.

July 2008 ... Section 5.52, Apprentice Fees, was deleted and section 13.8 was corrected.

August 2008 ... FECom updated section 9.14. The Budget Committee corrected Section 3.69.

Operations Manual Committee
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