

ORDER OF BUSINESS AT USPS MEETINGS

Unless otherwise provided by the members or the presiding officer, the order of business at all meetings of the Governing Board, of the districts and of the squadrons shall be:

Determination of a quorum
Reading of minutes
Reports of Officers
Reports of Committees
Unfinished business
Elections
New business

(USPS Bylaws 08 September 2007)

Suggested Expanded Order of Business for Districts and Squadrons

(Call to order before Opening Ceremonies after the Presiding Officer has determined there is a quorum.)

Opening Ceremonies

Invocation (Non-sectarian)
National Anthem (If sung)
Pledge of Allegiance to the Flag of the USA
Inspirational Thoughts (Non- religious)

Welcome & Introductions

Procedural Announcements (The Commander is in the chair and the Secretary is present; Vary the Order of Business; Write out Motions, Etc.)

Approval of Minutes (Use Unanimous consent)

Reports of Officers (In the order listed in the Bylaws)

Reports of Committees (In the order listed in the Bylaws)

Reports of Special (ad hoc) Committees (In the order created)

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Special Orders (Action that should take place at this meeting as specified in the Bylaws & previous motions made a special order for this meeting.)

Unfinished Business & General Orders (Motions that were pending at the end of the last meeting when adjourned & motions made a general order for this meeting.)

Elections (As specified in the USPS Bylaws.)

New Business (All new business is brought to the floor through a motion.)

Good of the Order (Comments, not in the form of a motion, for the benefit of the organization.)

Announcements

Adjournment (Use Unanimous consent)