

A QUIZ ON PARLIAMENTARY PROCEDURE

The following is a quiz that is an excellent tool with which to educate your board or your membership on the basics of Parliamentary Procedure. Copy or reprint the questions and use it to orient your people.

- T F 1. Parliamentary Procedure is used to keep outsiders from knowing what is going on.
- T F 2. The organization's parliamentary authority is the current edition of "Robert's Rules of Order Newly Revised."
- T F 3. A motion to adjourn is always in order.
- T F 4. The chair uses 'Unanimous (or General) Consent' to expedite business without debate-by the members.
- T F 5. Any motion that suppresses the normal rights of the group requires a 2/3 affirmative vote of the members.
- T F 6. 'Orders of the Day' are the duties assigned to the Officers by the Commander
- T F 7. During the debate of the 'Main Motion', another motion cannot be made.
- T F 8. Any member who wishes to close debate may 'Move the Previous Question'.
- T F 9. An amendment must be 'germane' to the main motion.
- T F 10. An amendment to the amendment need not be 'germane' to the main motion.
- T F 11. An amendment may be tabled in order to act on the main motion.
- T F 12. A 'Point of Order' can only be made by the Parliamentarian.
- T F 13. Any member has the right to 'Appeal from the Decision of the Chair'.
- T F 14. The member making the motion is the only person who may withdraw it, before being stated by the chairman.
- T F 15. All motions must be seconded.
- T F 16. Before making a motion, the maker should present his argument in favor of it.
- T F 17. The membership should debate every motion before voting.
- T F 18. The commander is always an ex-officio member of all committees of the organization.
- T F 19. During consideration of a motion the chair must state the motion at least twice.
- T F 20. A chairman may be removed at any time by motion and vote
- T F 21. Only the chair can make a motion to adjourn.
- T F 22. A good secretary's minutes will record everything that is said at a meeting.
- T F 23. No member should be permitted to speak a second time to the same question if anyone desires to speak who has not spoken previously on that question.
- T F 24. The chair must state again the question in the exact wording of the motion before a vote is taken.
- T F 25. On motions that are obviously popular, minority discussion can be dispensed with in the interest of time.

*Answer Key: T = 2, 3, 4, 5, 7, 8, 9, 10, 13, 14, 19, 23, and 24
F = 1, 6, 11, 12, 15, 16, 17, 18, 20, 21, 22, and 25*

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