



UNITED STATES POWER SQUADRONS®

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For members completing OPERATIONS TRAINING PROGRAM

Rank, Name & Address of OT Chairman:	OT Chair's Certificate #:	
	& Email Address:	
	Squadron Name:	
	Squadron Acct. #:	District:

HQ - Please create a database record for the following members of this district/squadron who have successfully completed the Operations Training Program as developed by the USPS Leadership Development Committee:

Membership Certificate #	Name	Rank	District #	Squadron

HQ - Please send confirmation to the address of the OT Chair, who will print completion Certificates, secure signature of Commander, sign the certificates themselves, and arrange for suitable presentation to individual members.

Signature of OT Chairman	Date Program Completed
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OT – 2 (Jan 2013) Use this form for members completing OT. (OT data can be accessed via DB2000 'GH-OT' & 'OTUPD')

Send one copy to USPS HQ. Send one copy to the District OT Chairman. Keep one copy for your Squadron's files.