OT in 3 - Read Me First

Both the slides and speaker notes should be reviewed before you use them. You will, no doubt, want to change some things so they apply to YOUR local district and/or squadron.

On the slides:

Slides are animated and much of it is manually controlled by you the presenter/instructor.

The symbol **>>**   will appear automatically, in the lower right corner of the slide, when the animation for that slide is complete. When this appears, the next click will advance to the next slide.

In the **Notes**:

A dot symbol   •   in the **speaker notes** is an indication for you to click to cause text/graphic to appear on the slide (animate in), when in presentation mode.

There are *(notes to instructor)* within the speaker notes. Some notes to alert you to check your district or squadron bylaws for local specifics. Some are because you may want to change the slide to reflect that which reflects your local district or squadron.