

**PREPRINTED ARTICLES  
FOR  
SQUADRON PUBLICATIONS**

**PREPARED BY;  
OPERATIONS TRAINING COMMITTEE  
FOR SQUADRON AND DISTRICT USE.**

# OPERATIONS TRAINING

When temperatures sag and winter skies are leaden, nothing warms a boater's spirit like an invitation to the OPERATIONS TRAINING PROGRAM.

You may have wondered how attending an OT PROGRAM will really make you a better squadron member. To find a program that best meets your needs, you must do some research. Well OT does the research. You will be informed about all aspects of USPS. They make you feel good about your squadron. They help you understand why it takes so many bodies to get the job done.

This is truly a MUST program for all for all officers and committee chairmen and ought to be taken by every member of the squadron who wants to understand the workings of the squadron. No exams or tests are involved, just complete an OT PROGRAM on how your squadron and USPS functions. A certificate of completion is presented to each member who completes the required number of hours.

Sign up the next time you have an opportunity to attend an OT PROGRAM. You will find the time is well spent.

# OPERATIONS TRAINING PROGRAM

\_\_\_\_\_  
(Dates)

Bridge members, New members, All members: AN OPERATIONS TRAINING PROGRAM will be held for \_\_\_\_ evenings: \_\_\_\_\_ at

Number repeat dates

\_\_\_\_\_  
(Location)

Learn more about USPS. Subjects covered will include USPS National, District and Squadron organization, training and education; leadership, planning, staffing, protocols. There is NO EXAM. National requires squadron commanders to take OT. Those who attend will receive a Certificate of Completion.

Sessions will start at: \_\_\_\_\_  
(time)

Call \_\_\_\_\_ at \_\_\_\_\_  
(Name of OT Chair) (Phone Number)

for more information.

# **OPERATIONS TRAINING PROGRAM**

**As the snake oil salesman would say, "Ladies and Gents, I have the best remedy in town".**

**Do you know how USPS got started and when?**

**Did you know USPS was founded 2 February 1914?**

**Would you like to learn more about the By-Laws of Squadrons, District and National and how the three depend on each other?**

**How about learning what all these gold and silver things are on uniforms and what the different flags mean?**

**If you would like the answers to the above questions and more, plan on attending the next OT (Operations Training) Program as scheduled below.**

**Remember ---No TEST—you receive a beautiful certificate upon completion.**

**WHEN** \_\_\_\_\_

**TIME** \_\_\_\_\_

**WHERE** \_\_\_\_\_

**CONTACT** \_\_\_\_\_

# OPERATIONS TRAINING PROGRAM

**WHAT:** A unique program of education and training relative to the organization and its activities as Squadron, District and National level.

**WHY:** To enrich USPS membership experience by communicating knowledge of the operation of the organization, and to provide training in personal abilities and skills to better qualify individuals for active participation.

**WHO:** Every member interested in becoming a better member, especially our newer members, plus officers, committee chairmen and committee members.

**WHEN:** \_\_\_\_\_

**WHERE:** \_\_\_\_\_

**COST:** \_\_\_\_\_

**HOW:** Contact \_\_\_\_\_

# **OPERATIONS TRAINING PROGRAM**

**HEAR YE, HEAR YE, ALSO HEAR YE!!!!**

The long awaited OPERATIONS TRAINING PROGRAM (better known as OT) is about to be given. This program is designed for those who want to, or need to, know more about how the squadron operates. It is essential for those who may wish to become candidates for elected positions in the squadron and is interesting and useful to those who have wondered just why things are done in certain ways. It covers a wide range of topics, some of which are of general value, such as parliamentary procedures. New members are particularly urged to attend this program.

The class consists of lectures and reading: **NO EXAM** is required, attendance is. This is a fun informative and useful tool in understanding the squadron and how it operated. A beautiful certificate is granted once you have completed the program,

**CONTACT:** \_\_\_\_\_ **for more information regarding time and location.**

# **LEADERSHIP DEVELOPMENT PROGRAM**

**You have heard a lot about OPERATIONS TRAINING in many of our National, District, and Squadron publications. Many of the members of \_\_\_\_\_(Squadron/District) have taken OT and your response has been very favorable. We are now going to offer the next step in helping you to become a more knowledgeable member in selecting and guiding your fellow members in (squadron/district) activities. This program can also assist in your everyday approach to leading others. LEADERSHIP DEVELOPMENT is the newest program offered by the OPERATIONS TRAINING COMMITTEE to help the squadrons and districts of USPS to develop more effective LEADERS.**

**The \_\_\_\_\_-(Squadron/District) Operations Training Committee in conjunction with your (Squadron/District) Bridge and the National Operating Training Committee will be offering this program at \_\_\_\_\_ . The program consists of one three hour session, all materials will be supplied and the program will be from \_\_\_\_\_ to \_\_\_\_\_ on \_\_\_\_\_. All that we ask is that you REGISTER by \_\_\_\_\_. See you there.**

# **LEADERSHIP DEVELOPMENT PROGRAM**

**You have heard a lot about OPERATIONS TRAINING in this publication in the past. Many of you have taken it and were positive regarding the content and the help it has given you to be a more effective member of our squadron. We are now prepared to offer the next step in helping you become a more knowledgeable person in selecting and guiding your fellow members in activities of the squadron. It can also assist you in your everyday approach in leading others. LEADERSHIP DEVELOPMENT is the newest program offered by Operations Training Committee to help the squadron develop more effective**

## **LEADERS**

**We will be offering this program soon. Look for the announcement in the next publication regarding time and location. One three hour session is all that is required to complete the program. A beautiful certificate will be awarded to you after your presenter certifies to national your attendance. We look forward to your participation in this worthwhile offering.**

**CONTACT \_\_\_\_\_ for the latest schedule.**