

Memorandum of Understanding
Between
Wisconsin Department of Natural Resources
and the
United States Power Squadrons

This memorandum of understanding is between the Wisconsin Department of Natural Resources (hereinafter referred to as the "DNR") and the United States Power Squadrons (hereinafter referred to as the "USPS").

Witnesseth that:

- I. In recognition of a mutual commitment to boating safety, the USPS and the Wisconsin DNR agree that the current boat operation course with additional state-specific information be recognized as evidence of preparation for Wisconsin boating safety certification. A copy of the current USPS Boating Safety Course is attached as exhibit "A" and incorporated by reference.
- II. In furtherance of their mutual goals, the DNR, State of Wisconsin, and the USPS agree to work together according to the guidelines for activities set forth below, to create a safer operating experience for Wisconsin boaters.

Now, therefore, the parties agree as follows:

USPS Responsibilities

The USPS shall conduct activities in a manner consistent with Federal guidelines and assist Wisconsin DNR by:

- a) Continuing to schedule and administer USPS boating safety classes in Wisconsin through its current administrative structure.
- b) Continuing to conduct and administer the USPS boating safety course in accordance with the National Association of State Boating Law Administrators (NASBLA) guidelines and course requirements.
- c) Including a minimum 45 minute Wisconsin Conservation Warden state-specific presentation in the USPS boating safety course. This session will allow students to become familiar with specific state and local regulations and also with conservation wardens and what they do in boating enforcement. Instructors will contact Conservation Wardens to schedule a presentation time which is convenient for both the instructor and the warden.
- d) Continuing to certify USPS boating safety course instructors in the same manner used by the USPS throughout the country.

- e) Providing lists of certified USPS instructors to the Boating Law Administrator, Box 7921, Madison, WI 53707 on an annual basis and more frequently by mutual agreement if needed for the performance of this agreement.
- f) Providing an advanced notice for each boating safety course to be recognized for Wisconsin boating safety certification at least two weeks in advance of the course start date.
- g) Collecting and submitting to the DNR a one dollar (\$1) per student fee to cover the cost of processing the certificate for each student.
- h) Providing the DNR with a roster of all students passing the course within two weeks of course completion.

Wisconsin DNR Responsibilities

- a) Issue a DNR boating safety certificate to those persons who successfully complete the USPS boating safety course.
- b) Provide a list of Wisconsin Conservation Wardens available to make presentations at USPS boating safety courses on an annual basis and more frequently by mutual agreement if needed for the performance of this agreement, to the USPS as directed by the Chief Commander.
- c) Maintain a database of DNR and USPS certified students.
- d) provide a duplicate DNR boating safety certificate in the event of a lost certificate.
- e) Provide a DNR Form 8500-065 Course Roster to the instructor or officer listed as class chairman by the USPS.
- f) The DNR reserves the authority to refuse to recognize a class taught by a USPS instructor that, for cause, is determined not to have met the requirements of this agreement.

Mutual Responsibilities

- a) Both parties shall maintain open communication in the furtherance of their mutual goals.
- b) Any amendments made to this understanding must be with the written consent of both parties.
- c) The effective date of this understanding is September 15, 1995, may be terminated by either party upon 30-day written notice. It is agreed between the parties that this memorandum and its attachments represent the complete agreement between the parties.
- d) Both parties shall review for renewal this memorandum of understanding on an annual basis from the effective date.

For the United States Power Squadrons

Joseph L. Kennedy
Chief Commander Joseph Kennedy

25 September 1995
Date

For the State of Wisconsin, Department of Natural Resources

George E. Meyer
George E. Meyer
Secretary

10/5/95
Date

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